

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO.)
92-449B REVISING THE FY 1992-93 BUDGET)
AND APPROPRIATIONS SCHEDULE FOR)
THE PURPOSE OF FULLY FUNDING THE)
PORTLAND/OREGON VISITOR ASSOCIATION)
MARKETING PLAN FOR THE OREGON)
CONVENTION CENTER)

ORDINANCE NO. 92-478

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1992-93 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

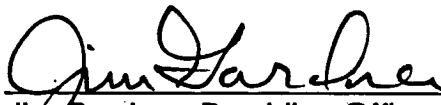
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

1. That Ordinance No. 92-449B, Exhibit B, FY 1992-93 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance transferring \$193,085 from the Oregon Convention Center Fund's Contingency to Materials & Services to fully fund the Portland/Oregon Visitor Association marketing plan for the Oregon Convention Center.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Council of the Metropolitan Service District this 22nd day of
December, 1992.



Jim Gardner, Presiding Officer

ATTEST:



Clerk of the Council

Exhibit A
Ordinance No. 92-478

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
OREGON CONVENTION CENTER OPERATING FUND							
Total Personal Services		89.33	2,804,847	0.00	0	89.33	2,804,847
<u>Materials & Services</u>							
521100	Office Supplies		29,800		0		29,800
521290	Other Supplies		101,300		0		101,300
521292	Small Tools		7,940		0		7,940
521310	Subscriptions		450		0		450
521320	Dues		6,910		0		6,910
521400	Fuels & Lubricants		3,500		0		3,500
521540	Maintenance and Repair Supplies -Equipment		20,000		0		20,000
524120	Legal Fees		3,000		0		3,000
524130	Promotion/Public Relations		97,902		0		97,902
524190	Misc. Professional Services		1,165,915		193,085		1,359,000
525110	Utilities-Electricity		375,000		0		375,000
525120	Utilities-Water and Sewer		47,500		0		47,500
525130	Utilities-Natural Gas		50,000		0		50,000
525150	Utilities-Sanitation Services		25,000		0		25,000
525610	Maintenance & Repair Services-Building		78,000		0		78,000
525640	Maintenance & Repair Services-Equipment		50,555		0		50,555
525710	Equipment Rental		11,600		0		11,600
526200	Ads & Legal Notices		22,400		0		22,400
526310	Printing Services		74,400		0		74,400
526320	Typesetting and Reprographics		10,200		0		10,200
526410	Telephone		120,000		0		120,000
526420	Postage		14,006		0		14,006
526500	Travel		41,590		0		41,590
526690	Concession/Catering Contract		1,961,350		0		1,961,350
526691	Parking Contract		49,160		0		49,160
526700	Temporary Help Services		5,750		0		5,750
526800	Training, Tuition, Conferences		10,000		0		10,000
526910	Uniforms and Cleaning		11,700		0		11,700
529500	Meetings		2,000		0		2,000
529800	Miscellaneous		7,050		0		7,050
525740	Capital Lease Payments-Office Equipment		6,500		0		6,500
Total Materials & Services			4,410,478		193,085		4,603,563
Total Capital Outlay			303,487		0		303,487
Total Interfund Transfers			793,971		0		793,971
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		670,000		(193,085)		476,915
599990	Unappropriated Balance						
	* Restricted		400,000		0		400,000
	* Unrestricted		2,905,758		0		2,905,758
Total Contingency and Unappropriated Balance			3,975,758		(193,085)		3,782,673
TOTAL EXPENDITURES		89.33	12,288,541	0.00	0	89.33	12,288,541

Exhibit B
Schedule of Appropriations
Ordinance No. 92-478

	Current Appropriation	Revision	Proposed Appropriation
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	\$2,804,847	\$0	\$2,804,847
Materials & Services	\$4,410,478	\$193,085	\$4,603,563
Capital Outlay	\$303,487	\$0	\$303,487
Intertund Transfers	\$793,971	\$0	\$793,971
Contingency	\$670,000	(\$193,085)	\$476,915
Unappropriated Balance	\$3,305,758	\$0	\$3,305,758
Total Oregon Convention Center Operating Fund Requirements	\$12,288,541	\$0	\$12,288,541

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

FINANCE COMMITTEE REPORT

ORDINANCE NO. 92-478 AMENDING THE FY 92-93 BUDGET AND SCHEDULE OF APPROPRIATIONS TO FULLY FUND THE PORTLAND/OREGON VISITOR ASSOCIATION (POVA) MARKETING PLAN FOR THE OREGON CONVENTION CENTER

Date: December 18, 1992

Presented By: Councilor Wyers

COMMITTEE RECOMMENDATION: At its December 17, 1992 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 92-478. Present and voting were Councilors Devlin, Gardner, Van Bergen and Wyers. Councilor Hansen was excused.

COMMITTEE DISCUSSION/ISSUES: Jeff Blosser, Acting MERC General Manager gave the Staff Report. He stated that during the Council deliberations on the FY 92-93 Convention Center Operating Fund budget an issue arose about the level of funding to POVA for marketing services. At that time the Council included \$320,000 in the OCC Operating Fund Contingency potentially for this purpose and instructed the MERC and POVA to reach an agreement. The two parties have agreed to raise POVA's budget by \$193,085 to a total of \$1,276,500 for FY 92-93. The proposed ordinance transfers \$193,085 from the Fund Contingency to the Materials and Services category for the purpose of increasing the marketing services provided by POVA.

In response to a question from the Committee, Mr. Blosser said POVA will be much more specific about the billing for services under the contract identifying the actual services provided for the amount billed. In response to a question from Council Staff, Mr. Kowamoto stated that the agreement with POVA is not for a percentage of the hotel/motel tax receipts but for specific services to be provided to the MERC.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 92-478 AMENDING ORDINANCE NO. 92-449B REVISING THE FY 1992-93 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FULLY FUNDING THE PORTLAND/OREGON VISITOR ASSOCIATION MARKETING PLAN FOR THE OREGON CONVENTION CENTER

Date: November 27, 1992

Presented by: Dominic Buffetta

FACTUAL BACKGROUND AND ANALYSIS

As part of the FY 1992-93 budget process, POVA identified its needs to market the Oregon Convention Center and submitted their budget to the Metropolitan Exposition-Recreation Commission. There was disagreement between the Commission and POVA as to the amount that was necessary for the purpose intended. During budget deliberations, the Metro Council urged the Commission and POVA to continue negotiations to reach an agreement, and placed \$320,000 in the Oregon Convention Center Fund's contingency for eventual settlement of the issue. The Metropolitan Exposition-Recreation Commission and POVA have agreed to raise POVA's budget to \$1,276,500, an increase of \$193,085. In addition, both parties have agreed to a new billing system which details expenditure items into a reimbursement for actual costs and hours spent on marketing the Oregon Convention Center. MERC Resolution No. 209, passed by the Commission on November 18, 1992, approves the new billing system and requests the Metro Council to release the contingency funds necessary to fully fund the increased POVA budget.

This action requests the transfer of \$193,085 from the Oregon Convention Center Fund's contingency to Materials & Services, Miscellaneous Professional Services to fund this purpose.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive officer recommends adoption of Ordinance No. 92-478 transferring \$193,085 from the Oregon Convention Center Fund's Contingency to Materials & Services to fund the increase in the POVA contract.

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November 27, 1992