

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING ORDINANCE NO. )  
92-449B REVISING THE FY 1992-93 BUDGET )  
AND APPROPRIATIONS SCHEDULE FOR )  
THE PURPOSE OF RECOGNIZING NEW )  
GRANTS AND FUNDING RELATED )  
EXPENDITURES IN THE PLANNING FUND, )  
AUTHORIZING 1.25 NEW FTE IN THE )  
GROWTH MANAGEMENT DIVISION, AND )  
DECLARING AN EMERGENCY )

ORDINANCE NO. 93-493  
Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1992-93 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, ORS 294.326(2) allows the expenditure in the year of receipt of grants received in trust for specific purpose without a supplemental budget; and

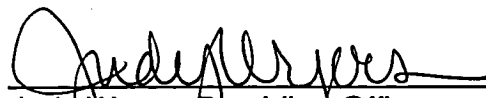
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS:

1. That Ordinance No. 92-449B, Exhibit B, FY 1992-93 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance recognizing \$766,826 in new grants, authorizing new appropriations in the Planning Fund for the same amount, and adding 1.25 FTE in the Growth Management Division.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet program costs and to comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 22nd day of April, 1993.

  
\_\_\_\_\_  
Judy Wyers, Presiding Officer

ATTEST:

  
\_\_\_\_\_  
Clerk of the Council

**Exhibit A  
Ordinance No. 93-493**

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>PLANNING FUND:Resources</b>							
<b>Resources</b>							
<b>Transportation Planning</b>							
305000	Fund Balance						
	* Transportation		681,886		0		681,886
	* Growth Management		20,000		0		20,000
331110	Federal Grants-Operating-Categorical-Direct						
	FY 92 UMTA Sec. 8		34,990		0		34,990
	FY 91 UMTA Sec 8(OR-08-0063)		20,000		0		20,000
	FY 88 UMTA Sec 8 (OR-08-0051)		5,000		0		5,000
	FY 92 UMTA I-205/Milwaukie		718,250		0		718,250
331120	FEDERAL GRANTS-OPERATING-CATEGORICAL-INDIRECT						
	FY 93 STP		0		279,329		279,329
	FY 93 PL/ODOT		641,059		0		641,059
	FY 93 Sec 8 - ODOT		219,925		0		219,925
	FY 93 STP - ODOT/FHWA		234,800		0		234,800
	FY 93 HPR - FHWA		95,275		0		95,275
	FY 93 Hillsboro PE/FEIS(Tri-Met)		300,000		0		300,000
	FY 91 Hillsboro AA (Tri-Met)		408,000		0		408,000
334110	State Grants-Operating-Categorical-Direct						
	FY 93 ODOT STP		0		270,908		270,908
	FY 93 ODOT Supplemental		225,000		0		225,000
	DEQ (Demand Management)		124,900		0		124,900
	ODOT - Western Bypass		15,750		0		15,750
334120	State Grants-Operating-Catagorical-Indirect						
	C-TRAN I/5-Vancouver (WSDOT)		1,052,000		0		1,052,000
337110	Local Grants-Operating-Categorical-Direct						
	Tri-Met		0		33,334		33,334
	FY93 Tri-Met General Planning		225,000		0		225,000
	C-TRAN - HCT Study		80,000		0		80,000
	FY 90 Westside from Tri-Met		93,500		0		93,500
339100	Local Government Dues Assessment		473,035		0		473,035
339200	Contract Services		171,450		0		171,450
341500	Documents & Publications		30,000		0		30,000
361100	Interest on Investments		20,000		0		20,000
379000	Other Miscellaneous Revenue		715,000		0		715,000
391010	Trans. Resources from Gen'l Fund		681,235		0		681,235
391530	Trans. Resources from S.W. Revenue Fund		668,000		0		668,000
<b>Growth Management</b>							
331110	Federal Grants-Operating-Categorical-Direct						
	National Parks Service		50,000		0		50,000
	U.S. Fish & Wildlife Service		827,553		0		827,553
	FEMA		550,000		0		550,000
	Water Quality		75,000		0		75,000
	US Geological Services		20,000		0		20,000
331120	Federal Grants-Operating-Categorical-Indirect						
	STP		0		123,252		123,252
	FEMA		0		40,000		40,000
334110	State Grants-Operating-Categorical-Direct						
	ODOT		0		20,000		20,000
	DEQ		15,047		0		15,047

**Exhibit A  
Ordinance No. 93-493**

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>PLANNING FUND:Resources</b>							
334210	State Grants-Operating-Non-Categorical-Direct						
	DEQ		50,000		0		50,000
	DLCD		25,000		0		25,000
	Oregon Emergency Management		16,000		0		16,000
337210	Local Grants-Operating-Non-Categorical-Direct						
	Water Program		82,500		0		82,500
	City of Portland - IPA/EPA		22,500		0		22,500
339100	Local Government Assessment Dues		108,122		0		108,122
341310	UGB Fees		2,500		0		2,500
341600	Conferences & Workshops		21,000		0		21,000
365100	Donations and Bequests		345,000		0		345,000
391010	Trans. Resources from Gen'l Fund		1,236,365		0		1,236,365
393761	Trans. Direct Costs from Lakes Trust Fund		20,000		0		20,000
<b>Total Resources</b>			<b>11,420,642</b>		<b>766,823</b>		<b>12,187,465</b>

**Exhibit A  
Ordinance No. 93-493**

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>PLANNING FUND:Transportation Planning</b>							
<b>Total Personal Services</b>		<b>52.35</b>	<b>2,654,646</b>	<b>0.00</b>	<b>0</b>	<b>52.35</b>	<b>2,654,646</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		51,579		0		51,579
521110	Computer Software		63,775		0		63,775
521111	Computer Supplies		8,000		0		8,000
521240	Graphics/Reprographic Supplies		13,594		0		13,594
521310	Subscriptions		1,815		0		1,815
521320	Dues		3,102		0		3,102
524110	Accounting & Auditing Services		5,000		0		5,000
524190	Misc. Professional Services		2,590,300		436,150		3,026,450
525640	Maint. & Repairs Services-Equipment		46,101		0		46,101
525710	Equipment Rental		6,300		0		6,300
526200	Ads & Legal Notices		6,750		0		6,750
526310	Printing Services		60,000		0		60,000
526320	Typesetting & Reprographics Services		12,500		0		12,500
526410	Telephone		8,000		0		8,000
526420	Postage		12,250		0		12,250
526440	Delivery Services		1,800		0		1,800
526500	Travel		32,000		0		32,000
526700	Temporary Help Services		2,000		0		2,000
526800	Training, Tuition, Conferences		23,000		0		23,000
528100	License, Permits, Payments to Other Agencies		1,121,164		140,500		1,261,664
529500	Meetings		3,500		0		3,500
529800	Miscellaneous		2,815		0		2,815
525740	Capital Lease-Furniture & Equipment		212,300		(4,550)		207,750
<b>Total Materials &amp; Services</b>			<b>4,287,645</b>		<b>572,100</b>		<b>4,859,745</b>
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		32,000		11,471		43,471
<b>Total Capital Outlay</b>			<b>32,000</b>		<b>11,471</b>		<b>43,471</b>
<b>TOTAL EXPENDITURES</b>		<b>52.35</b>	<b>6,974,291</b>	<b>0.00</b>	<b>583,571</b>	<b>52.35</b>	<b>7,557,862</b>

**Exhibit A  
Ordinance No. 93-493**

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>PLANNING FUND:Growth Management</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Transportation Director	0.25	18,176			0.25	18,176
	Regional Planning Supervisor	2.00	107,658			2.00	107,658
	Assoc. Management Analyst	2.00	67,581			2.00	67,581
	Senior Public Information Specialist		0	0.25	10,236	0.25	10,236
	Senior Regional Planner	5.00	221,820			5.00	221,820
	Senior Management Analyst	3.00	120,484	(0.25)	(8,420)	2.75	112,064
	Assoc. Regional Planner	1.00	39,081			1.00	39,081
	Management Technician	1.00	35,394			1.00	35,394
	Asst. Regional Planner		0	0.25	8,420	0.25	8,420
	Asst. Management Analyst		0	1.00	30,075	1.00	30,075
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Secretary	1.00	24,081			1.00	24,081
	Program Assistant 1	1.00	19,804			1.00	19,804
511231	WAGES-TEMPORARY EMPLOYEES (part time)						
	Temporary Assistance	0.25	11,314			0.25	11,314
512000	FRINGE		219,579		16,082		235,661
	Unemployment		30,000				30,000
<b>Total Personal Services</b>		<b>16.50</b>	<b>914,972</b>	<b>1.25</b>	<b>56,393</b>	<b>17.75</b>	<b>971,365</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		4,091		1,487		5,578
521110	Computer Software		5,144		1,500		6,644
521240	Graphics/Reprographic Supplies		3,600		0		3,600
521260	Printing Supplies		4,435		0		4,435
521290	Promotion Supplies		100		0		100
521310	Subscriptions		2,996		0		2,996
521320	Dues		2,632		0		2,632
524130	Promotion/PR Services		25,000		0		25,000
524190	Misc. Professional Services		1,698,577		60,000		1,758,577
525640	Maint. & Repairs Services-Equipment		3,750		0		3,750
525710	Equipment Rental		500		0		500
526200	Ads & Legal Notices		11,300		15,500		26,800
526310	Printing Services		114,700		35,000		149,700
526320	Typesetting & Reprographics Services		7,750		1,000		8,750
526410	Telephone		4,370		0		4,370
526420	Postage		84,200		5,000		89,200
526440	Delivery Services		350		0		350
526500	Travel		12,000		0		12,000
526700	Temporary Help Services		500		0		500
526800	Training, Tuition, Conferences		7,500		0		7,500
528100	License, Permits, Payments to Other Agencies		0		0		0
529500	Meetings		11,700		0		11,700
529800	Miscellaneous		189		0		189
525740	Capital Lease-Furniture & Equipment		16,060		0		16,060
<b>Total Materials &amp; Services</b>			<b>2,021,444</b>		<b>119,487</b>		<b>2,140,931</b>
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		3,000		7,372		10,372
<b>Total Capital Outlay</b>			<b>3,000</b>		<b>7,372</b>		<b>10,372</b>
<b>TOTAL EXPENDITURES</b>		<b>16.50</b>	<b>2,939,416</b>	<b>1.25</b>	<b>183,252</b>	<b>17.75</b>	<b>3,122,668</b>

**Exhibit A  
Ordinance No. 93-493**

FISCAL YEAR 1992-93		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>PLANNING FUND:General Expenses</b>							
<b>Total Interfund Transfers</b>			<b>1,170,503</b>		<b>0</b>		<b>1,170,503</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency						
	* Transportation		191,670		0		191,670
	* Growth Management		100,056		0		100,056
599990	Unappropriated Fund Balance						
	* Transportation		10,000		0		10,000
	* Growth Management		34,706		0		34,706
<b>Total Contingency and Unappropriated Balance</b>			<b>336,432</b>		<b>0</b>		<b>336,432</b>
<b>TOTAL EXPENDITURES</b>		<b>68.85</b>	<b>11,420,642</b>	<b>1.25</b>	<b>766,823</b>	<b>70.10</b>	<b>12,187,465</b>

**Exhibit B  
Schedule of Appropriations  
Ordinance No. 93-493**

	Current Appropriation	Revision	Proposed Appropriation
<b>PLANNING FUND</b>			
Transportation			
Personal Services	\$2,654,646	\$0	\$2,654,646
Materials & Services	\$4,287,645	\$572,100	\$4,859,745
Capital Outlay	\$32,000	\$11,471	\$43,471
Subtotal	\$6,974,291	\$583,571	\$7,557,862
Growth Management			
Personal Services	\$914,972	\$56,393	\$971,365
Materials & Services	\$2,021,444	\$119,487	\$2,140,931
Capital Outlay	\$3,000	\$7,372	\$10,372
Subtotal	\$2,939,416	\$183,252	\$3,122,668
General Expenses			
Interfund Transfers	\$1,170,503	\$0	\$1,170,503
Contingency	\$291,726	\$0	\$291,726
Subtotal	\$1,462,229	\$0	\$1,462,229
Unappropriated Balance	\$44,706	\$0	\$44,706
<b>Total Planning Fund Requirements</b>	<b>\$11,420,642</b>	<b>\$766,823</b>	<b>\$12,187,465</b>

**ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED**

**Contracts List**

**Fiscal Year 1992-93**

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$174,031
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	20,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	154,031
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	April 1994		

*Is Contract Federally Funded:* Yes

*Description and Scope of Work:* Define evaluation criteria for measuring the costs and consequences of regional growth concepts. The criteria will also be used to assess potential impacts and market consequences of the growth concepts.

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 19,332
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	5,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	14,332
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	October 1993		

*Is Contract Federally Funded:* Yes

*Description and Scope of Work:* Research the land development growth dynamics and the costs and consequences of changing growth rates.



**Contracts List**

**Fiscal Year 1992-93**

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 55,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	10,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	45,000
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	April 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	Develop an urban design element that will show in detail the types of development and development patterns that could be the result of pursuing each of the three regional growth concepts.		

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 84,240
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	25,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	59,240
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	April 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	Development and implementation of the public involvement program for the Growth Management Division programs and tasks including Region 2040, the Future Vision Commission work and other associated projects.		

**Contracts List**

**Fiscal Year 1992-93**

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$100,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	45,500
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	54,600
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	June 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	Congestion Management System - monitor and analyze the magnitude of congestion on the multi-modal transportation system.		

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 25,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	15,750
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	9,250
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	June 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	RTP Financial Analysis - Develop a flexible, computerized system of analysis of RTP financial demands and resources. (Needed for new federal requirements.)		

**Contracts List**

**Fiscal Year 1992-93**

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 500,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	250,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	250,000
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	June 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	Household Daily Activity Survey - List activities of all family members (4,000-5,000 households) together with their travel behavior.		

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$200,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	100,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	100,000
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	March 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	On-Board Transit Survey - Used to profile trip purpose, transfer, mode of arrival and origin-destination patterns as well as household daily activity survey for development of transit use models. Also used in conjunction with transit agencies' figures for the calibration step of model development.		

**Contracts List**

**Fiscal Year 1992-93**

<i>Contract #:</i>	New	<i>Total Amount of Contract:</i>	\$ 50,000
<i>Vendor Name:</i>	New	<i>Amount Expended Through FY 1992-93:</i>	25,000
<i>Type of Contract:</i>	PS	<i>Amount to be spent in FY 1993-94:</i>	25,000
<i>Term of Contract:</i>		<i>Estimated Balance Remaining:</i>	0
<i>Beginning Date:</i>	May 1993		
<i>Ending Date:</i>	June 1994		
		<i>Is Contract Federally Funded:</i>	Yes
<i>Description and Scope of Work:</i>	Highway Speed and Delay Survey - Used to calibrate the volume-delay functions in the modeling process.		

## FINANCE COMMITTEE REPORT

ORDINANCE NO. 93-493 AMENDING THE FY 1992-93 BUDGET AND APPROPRIATIONS SCHEDULE TO RECOGNIZE NEW GRANTS AND FUND RELATED EXPENDITURES IN THE PLANNING FUND, AUTHORIZING 1.25 FTE IN THE GROWTH MANAGEMENT DIVISION, AND DECLARING AN EMERGENCY

Date: April 20, 1993

Presented By: Councilor Buchanan

**COMMITTEE RECOMMENDATION:** At its meeting of April 14, 1993 the Committee voted unanimously to recommend Council approval of Ordinance No. 93-463. Present and voting were Councilors Buchanan, Kvistad, Monroe and Van Bergen. Councilor Devlin was excused.

**COMMITTEE DISCUSSION/ISSUES:** Mr. Andy Cotugno, Planning Director, presented the Staff Report. He explained the purpose of the ordinance is to 1) recognize the receipt of new grant funds in the Planning Fund (Surface Transportation Program funds) and the increase in program expenditures in the Region 2040 Program and the Transportation Planning Program; 2) recognize the receipt of Federal grant funds through the State of Oregon and the transfer of an Earthquake Preparedness Program Coordinator position from the State of Oregon to the Planning Department; and 3) transfer funds from the Materials and Services category in the Transportation Planning portion of the Planning Fund to the Capital Outlay category to pay for the purchase of items for the Sun Computer system.

In response to a question from Council Staff relating the relationship between these expenditure increases and the Proposed FY 93-94 Budget (see Attachment 1 attached), Mr. Cotugno stated the following: 1) the two new positions in the 2040 Program are proposed at a 0.5 FTE level in the Departments 6% Excise Tax expenditure plan; and 2) the Earthquake Preparedness position while fully funded by the Federal grant for this fiscal year will be partially funded from a Federal grant next fiscal year with the balance of costs to be made up from Excise Tax revenue.

The Committee discussed whether or not to budget the two new 2040 Program positions at a 0.5 FTE level this fiscal year and concluded that as part of the recruitment process, the Planning Director should make it clear to prospective applicants that continuation of the positions at a full time level next fiscal year is contingent upon Council approval of those positions in the FY 1993-94 Budget. The Committee also, wanted the Council to be notified and aware that the Earthquake Preparedness position while fully funded this year from a Federal grant will necessitate the expenditure of local discretionary funds next fiscal year and possible in future fiscal years.



## ATTACHMENT 1

(Fin Comm Rpt/Ord 93-493)

## METRO

Date: April 14, 1993  
To: Andy Cotugno, Planning Director  
From: Donald E. Carlson, <sup>DE</sup> Council Administrator  
Re: Ordinance No. 93-493 Amending the FY 92-93 Budget and Appropriations Schedule

This ordinance is to be considered by the Finance Committee at its regular meeting today. Please be prepared to discuss the relationship of this budget amendment to the Proposed FY 93-94 Budget. Particularly, do these revenue and expenditure increases commit the District to expenditures in FY 93-94 of excise tax revenue above the amount your department would receive at the 6% rate? I know you have proposed a 6% excise tax expenditure plan for consideration by the Budget Committee next week. How does this ordinance relate to that plan?

cc: Finance Committee  
Metro Council  
Dick Engstrom  
Gail Ryder  
Jennifer Sims

Ord. 93-494.memo

## STAFF REPORT

### CONSIDERATION OF ORDINANCE NO. 93-493 AMENDING ORDINANCE NO. 92-449B REVISING THE FY 1992-93 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF RECOGNIZING NEW GRANTS AND FUNDING RELATED TO EXPENDITURES IN THE PLANNING FUND, AUTHORIZING 1.25 NEW FTE IN THE GROWTH MANAGEMENT DIVISION, AND DECLARING AN EMERGENCY

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Date: March 17, 1993

Presented by: Andy Cotugno

This request is divided into three sections. Sections A and B include the recognition of new grant funds to the Planning Fund and corresponding increases in appropriations. Oregon Budget Law, ORS 294.326(2), allows for the recognition of grants in the year of receipt without a supplemental budget. Section C of this action requests the transfer of existing appropriation authority from materials & services to capital outlay.

## FACTUAL BACKGROUND AND ANALYSIS

### **A. SURFACE TRANSPORTATION PROGRAM FUNDS**

Resolution No. 93-1756, as approved by Metro Council, amended the FY 1993 Unified Work Program and endorsed the use of Surface Transportation Program (STP) funds for regional transportation planning and Region 2040. This is the formal action to amend the budget to comply with this Resolution and allow partial expenditure of the funds in FY 1992-93. Additional portions of the work program are included in the proposed FY 1993-94 budget.

#### New Elements of the Growth Management Division:

The objectives of Phase II of the Region 2040 Program are to better understand the relationship of the transportation system to the urban form of the region and to present the public and decision-makers with accessible information from which to make informed growth management decisions. The additional funding will provide for public outreach and technical analysis associated with Phase II. Components of the public involvement portion include publication of a tabloid and newsletter, outreach through local television stations and media events, development of a documentary style video as well as participation in the Regional Visual Preference Survey and related public outreach sponsored jointly by local governments and Tri-Met. Community presentations and workshops similar to the outreach sessions in Phase I of Region 2040 will be held to present the base case modeling and variations to be modeled.

New funding will also be used to analyze and evaluate the causes of growth or decline in a region, what policies or programs can impact the growth of a region, and the costs and consequences of applying the policies. A consultant will be engaged to do an economic analysis of land use and transportation systems and this information will be used to refine

the models to realistically take into account market effects.

An urban design element to show greater detail of the types of development envisioned in each of the three concepts will also be added. The project will describe a hypothetical square mile in the region including development aspects, greenspace implications and various transportation components. This example will then be used to illustrate various growth scenarios. Factors gathered in the public outreach area will help guide the development of the concepts.

A Senior Public Involvement Specialist position will be created and staffed this fiscal year in order to coordinate and expedite the increased public involvement efforts that are part of the 2040 Phase II program. In addition, one staff person will fill a vacant position (Senior Management Analyst) at the lower level of Assistant Regional Planner. The duties will include learning the operation of the modeling activities and assisting decision-makers from Metro committees and the local jurisdictions in accessing information from which they can make informed management decisions.

Additional capital funding will be used to purchase two computers (\$1,697 each) for staff use as well as to run the model for demonstrations for these decision-makers and for purchase of display panels (\$1,770) to be used in public presentations and workshops. A computer purchased at the end of FY 1991-92 was coded as a FY 1992-93 purchase due to late arrival of an invoice. This left the division with only \$792 in capital for the current fiscal year. The department requests the addition of \$2,208 in capital to bring the appropriated amount up to the level approved by Council.

Personal Services	\$24,813
Materials & Services	119,487
Capital	<u>7,372</u>
Total	\$151,672

The new elements related to Transportation Planning include:

1. Public Transit Management Plan The Public Transit Management System will be developed by Tri-Met through an intergovernmental agreement. The process and products will be incorporated into the Regional Transportation Plan, Tri-Met Strategic Plan along with supporting documents, and the Oregon Transportation Plan and the Transportation Improvement Program.

Materials & Services	\$1,500
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2. Intermodal Management System A completed Intermodal Management System will include: 1) an inventory of intermodal facilities and systems; 2) incorporation of IMS strategies and actions into the Oregon Transportation Plan, the Regional



Transportation Plan and the Transportation Improvement Program; and 3) a fully integrated implementation plan. All work activities will be coordinated with and through Oregon Department of Transportation as specified in an intergovernmental agreement. The Port of Portland will be the lead agency. Tri-Met, Metro, ODOT and local jurisdictions will participate in the development of the IMS. Metro will oversee survey and data collection activities.

Materials & Services \$139,000

3. Congestion Management Systems The Congestion Management Systems will be designed to monitor and analyze the magnitude of congestion on the multimodal transportation system and to plan and implement actions that reduce congestion, improve air quality and enhance the performance of the transportation system to the desired level. All work activities will be coordinated with and through Oregon Department of Transportation as specified in an intergovernmental agreement. Local jurisdictions and Tri-Met will also participate in development of the Congestion Management Systems.

Materials & Services \$45,400

4. RTP Financial Analysis Plan This program will use consultant resources to develop a flexible computerized system of analysis of RTP financial demands and resources. The need for this development is new and is a result of Intermodal Surface Transportation Efficiency Act (ISTEA) mandates. Additionally, the increased flexibility of ISTEA adds to the need for more sophisticated and flexible financial analysis techniques than those currently used in the Regional Transportation Plan. The system would also benefit analysis of the annual Transportation Improvement Program.

Materials & Services \$15,750

5. Travel Forecasting Surveys and Research This new program is closely related to the Travel Model Refinement program and will be for the purpose of developing new models for transportation policy and investment analysis, mainly in response to the needs of ISTEA, EPA and various environmental interests. This is a multi-year project dealing with issues such as secondary (land use) impacts of transportation investments, behavioral responses to increases in road pricing, fuel pricing, congestion pricing and pollution pricing. Existing models are inadequate for proper analysis.

The initial phase of the program will be involved with the design and fielding of the first household activity and travel behavior survey, transit on-board surveys and a highway speed and delay survey, all of which are specifically designed to provide the data needed for this model building program.

Materials & Services \$375,000

6. Capital Additions It will be necessary to add a concentrator (\$2,175) and a network interface card (\$800) to the Novell network in order to operate department computers efficiently and with increased employee connectivity. There were two computer purchases at the end of FY 1991-92 which were charged as expenditures in this fiscal year. The department would like to add back the \$3,946 to the Transportation area of the budget to allow for a capital purchases as requested and approved for FY 1992-93. This amount is reflected in the total expenditures listed below.

Capital Outlay \$6,921

The total amount of all new revenues will be received over a two fiscal year period. This action recognizes only that portion of the grants to be received during the current fiscal year. The remaining grant funds and expenditures are included in the Executive Officer's FY 1993-94 Proposed Budget. The following table summarizes the total new revenues over the two year period and identifies proposed expenditures for each year.

**Two Year Summary of Programs**

<u>New Revenue:</u>		<u>New Expenditures</u>	
STP funds	\$1,174,166	FY 1992-93	\$766,823
ODOT funds	672,916	FY 1993-94	<u>1,146,927</u>
Tri-Met funds	<u>66,668</u>		
<b>Total New Revenues</b>	<b>\$1,913,750</b>	<b>Total New Expenditures</b>	<b>\$1,913,750</b>

A new contracts list for FY 1992-93 has been attached for review and designation by the Council.

**B. EARTHQUAKE PREPAREDNESS**

Council, via Resolution no. 92-1696, agreed to the transfer of one position of State of Oregon Earthquake Preparedness Program Coordinator from the State of Oregon Emergency Management (OEM) to Metro's Planning Department. This is the formal action to add one additional FTE, an Assistant Management Analyst position, to the FY 1992-93 budget in the Growth Management Division.

<u>Revenue:</u>		<u>Expenditure:</u>	
Fed. Ind. Grant	\$40,000	Asst. Mgt. Analyst	
		Salary	\$30,075
		Fringe	<u>9,925</u>
		Total	\$40,000

### **C. TRANSFER WITHIN CURRENT FY BUDGET**

During the course of the present fiscal year the situation arose whereby items for the Sun computer system, which were budgeted as capital lease items, could be obtained at a substantial savings if they were purchased outright. The department requests a decrease in materials & services of \$4,550 for capital lease and a corresponding increase in Capital Outlay of \$4,550 in the Transportation portion of the department budget.

### **EXECUTIVE OFFICER'S RECOMMENDATION**

The Executive officer recommends adoption of Ordinance No. 93-493, recognizing \$766,823 in new grant funds and related appropriations, authorizing 1.25 new FTE in the Growth Management Division, and declaring an emergency.



DATE: April 23, 1993  
TO: Executive Officer Rena Cusma  
FROM: Paulette Allen, Clerk of the Council  
RE: TRANSMITTAL OF ORDINANCE NOS. 93-486A, 93-490, 93-491, 93-492,  
93-493 AND 93-495

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on April 22, 1993.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, April 29, 1993. The veto message(s) if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, this ordinance will be considered finally adopted.

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I, Unetta Horley, received this memo and a true copy of Ordinance No. 93-482 from the Clerk of the Council on 4-23-93.