

Metro | Agenda

2018 REGIONAL TRANSPORTATION PLAN UPDATE

Performance Work Group

Date: February 22, 2016
Time: 2 – 3:30 p.m.
Place: Metro Regional Center, Room 501
600 NE Grand Avenue, Portland, OR 97232

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Agenda items

2:00	Welcome	Kim Ellis
2:05	Work Group Member Introductions <i>Why are you interested in participating in this work? What are your concerns? What would you like to see come out of it?</i>	Everyone
2:50	Performance Workgroup Purpose, Charge and Schedule <i>Expectations of members and general outline of what will be discussed at upcoming meetings</i>	John Mermin
3:00	Recap of 1/25 Measuring Success workshop <i>Reflections from presenters & attendees Did it spur any ideas?</i>	Everyone
3:10	Brief overview of 2018 RTP, Other workgroups, Performance based planning	John Mermin
3:25	Next Steps	John Mermin
3:30	Adjourn	

Meeting packet:

- Agenda
- Performance Work Group Charge, Meeting protocols, Roster
- Performance Work Group Meeting Schedule
- Performance Measures Work plan at a glance

Irving Street Garage visitor parking policy

Visit our website for a list of parking options for visitors conducting business at the Metro Regional Center: <http://www.oregonmetro.gov/metro-regional-center>

Getting there



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2018 Regional Transportation Plan update

Performance Measures Work Group Charge, meeting protocols and roster

February 22, 2016

Background

The Performance Measures Work Group is one of eight technical work groups identified to provide input and technical expertise to support the 2018 Regional Transportation Plan (RTP) update. In this role, the work groups will be convened to advise Metro staff on implementing policy direction from the Metro Council, the Metro Policy Advisory Committee (MPAC) and the Joint Policy Advisory Committee on Transportation (JPACT).

Opportunities to share information and collaborate across work groups will be provided. Meetings will be open to the public. Meeting information will be posted on Metro's website at www.oregonmetro.gov.

Briefings on the progress of the technical work groups will be made to the Transportation Policy Alternatives Committee (TPAC) and the Metro Technical Advisory Committee (MTAC) as needed to prepare for Regional Leadership Forums – *joint meetings of the Metro Council, MPAC and JPACT to consider public input and provide policy direction to staff* – and other policy committee briefings. The Performance Measures Work Group is anticipated to meet four times from 2016 through 2017, plus a kickoff workshop on local approaches to performance measurement prior to the first work group meeting.

Work group charge

- Provide technical input and make clear recommendations to Metro staff on development of transportation performance measures, with an emphasis on simplifying and decreasing the number of measures.
- Provide information to your organization's leadership and/or staff about the progress of the work (in addition to technical and policy committee representatives, if any).
- Integrate input from partners and the public to develop recommendations to Metro staff.
- Identify issues that need to be resolved by Metro Council, MPAC and JPACT.

Meeting protocols

- Work group members are expected to attend all meetings and notify work group lead if unable to attend. Alternates can attend in a member's place and participate in discussions, advise staff, and make recommendations.
- Metro will be responsible for distributing information to work group members, so everyone has the same information. Members should provide work group lead with electronic copies of feedback on discussion items prior to the meeting so sufficient copies can be made and distributed.
- Meeting materials will be distributed by e-mail, generally one week in advance of meetings. Copies of all materials will be provided at the meeting.



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- Agendas will be prepared for all meetings. Members can suggest agenda items by contacting the work group lead.
- Meetings will be facilitated by the work group chair.
- Meetings will begin and end on time. If agenda items cannot be completed on time, the group will decide if the meeting should be extended or if an additional meeting should be scheduled.
- Meeting summaries will be prepared and distributed with other meeting materials.

Meeting ground rules

- Treat everyone with respect.
- Expect and respect differences of opinion, but seek common ground.
- Focus questions and comments on the subject at hand and stick to the agenda.
- Listen and ask questions with the intent of understanding other points of view.
- Let others finish before speaking. Do not hold side conversations.
- Provide input and recommendations on draft materials and analysis.
- Share the air – let others speak once before speaking twice.
- Report any concerns or issues raised by leadership in their agency or organization.
- Express concerns, issues and perspectives clearly, honestly and early in the process.
- Represent the viewpoints of their jurisdictions, organizations and the committees they represent while seeking optimal solutions for the overall project.
- Put cell phones on silent mode.
- Participate!
- Provide constructive feedback that helps move discussions forward and improves the quality of work, while recognizing different limitations and constraints (data, time frame, resources).

Preparing for meetings

- Review materials in advance.
- Provide work group lead with electronic copies of supplemental information that other members need to hear or see.
- Share the work group's progress with their respective agency or organization staff and elected officials at meetings or by e-mail.
- Speak with each other about issues and in ways that support the group process.
- Assist Metro staff with reporting on progress of work group to technical and policy committees.
- For work group members without a member on technical and policy committees, assist Metro staff by keeping organization membership, leadership, and other interested stakeholders aware of work group activities.
- Notify the project team of any media inquiries and refer requests for official statements or viewpoints to Metro. Work group members will speak to the media about the project only on their own behalf, not on behalf of the group.

Work Group Roster

The work group consists of local jurisdictions, topical experts and representatives from MTAC and TPAC, or their designees.

Name	Affiliation
John Mermin	Metro - Workgroup lead
Abbot Flatt	Clackamas County
Kelly Rodgers	Confluence Planning
Dan Riordan	Forest Grove
Kelly Clarke	Gresham
Don Odermott Christina Fera-Thomas (Alternate)	Hillsboro, TPAC
Karla Kingsley	Kittelson & Associates Inc.
Ken Lobeck	Metro – MTIP staff
Denny Egner	Milwaukie, MTAC
Jessica Berry	Multnomah County
Bill Holstrom	Oregon Department of Land Conservation & Development
Lidwien Rahman	Oregon Department of Transportation, MTAC alternate
Phil Healy	Port of Portland, TPAC
Judith Gray Peter Hurley (Alternate)	Portland, TPAC
Lynda David	Southwest Washington RTC, TPAC
Chris Rall	Transportation-4-America
Eric Hesse	TriMet, TPAC & MTAC
Steve Kelley Erin Wardell (Alternate)	Washington County
Steve Adams	Wilsonville



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2018 REGIONAL TRANSPORTATION PLAN UPDATE

Performance Work Group Schedule of meetings

February 22, 2016

Meeting #1: Overview, Getting Started

Monday, February 22, 2016, 2 – 3:30pm
Metro Regional Center, Room 501

- Introductions
- Work group Purpose, Charge, Schedule
- Recap of 1/25 Measuring Success workshop
- Overview of 2018 RTP update, other work groups, performance based planning

Meeting #2: Existing RTP performance targets

Monday, April 25, 2016, 2-4pm
Metro Regional Center, Room 501

- Review of 2014 RTP and Climate Smart performance with adopted Performance targets
- Review Performance Measures scoping report – federal requirements, best practices, challenges and issues
- Recap from April Regional Leadership Forum & Regional Transportation Snapshot – communicating performance measures through storytelling

Meeting #3: Potential refinements to RTP performance targets

Monday, June 27, 2016, 2-4pm
Metro Regional Center, Room 501

- Recommend refinements of existing 2014 RTP targets and evaluation methods to respond to
 - April regional forum
 - Community member input
 - Map-21 mandates
- Direction on performance measures from equity, transit and freight work group leads

Meeting #4: Potential refinements to RTP performance targets

Monday September 12, 2016, 2:30-4:30pm
Metro Regional Center, Room 501

- Continue refinement of existing 2014 RTP targets
- Direction on performance measures from safety work group lead
- Preview of upcoming analysis phase of RTP

Meeting #5: 2018 RTP systems analysis with updated targets

TBD 2017

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- Review 2018 RTP systems analysis and identify potential refinements to performance measures
- Coordinate evaluation with equity, safety, transit, and freight work groups

Meeting #6: Data gaps and needs for future RTP monitoring

TBD 2017

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- Identify data gaps and updates for RTP monitoring and Atlas of Regional Mobility Corridors
- Review Climate Smart Strategy recommendations for performance monitoring



2018 RTP | PERFORMANCE MEASURES WORK PLAN

Getting there by tracking our progress

