



600 NE Grand Ave.  
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oregonmetro.gov

**TRANSPORTATION POLICY ALTERNATIVES COMMITTEE**  
**February 24, 2017**  
**Metro Regional Center, Council Chamber**

MEMBERS PRESENT

Tom Kloster, Chair  
Don Odermott  
Katherine Kelly  
Amanda Owings  
Judith Gray  
Phil Healy  
Eric Hesse  
Karen Buehrig  
Chris Deffebach  
Alfred McQuarter  
Joanna Valencia  
Lynda David  
Tyler Bullen  
Glenn Koehrsen

AFFILIATION

Metro  
Cities of Hillsboro and Washington County  
Cities of Gresham and Multnomah County  
City of Wilsonville and Cities of Clackamas County  
City of Portland  
Port of Portland  
TriMet  
Clackamas County  
Washington County  
Community Representative  
Multnomah County  
SW Washington Regional Transportation Council  
Community Representative  
Community Representative

ALTERNATES PRESENT

Mike Coleman  
Jon Makler  
Jason Gibbens

AFFILIATION

Port of Portland  
ODOT  
WSDOT

MEMBERS EXCUSED

Rachel Tupica  
Dave Nordberg  
Charity Fain  
Heidi Guenin  
Patricia Kepler

AFFILIATION

Federal Highway Administration  
ODEQ  
Community Representative  
Community Representative  
Community Representative

Guests Present: Brian Monberg, City of Gresham; Jaimie Lorenzini, City of Happy Valley; Tristan Sewell, City of Lake Oswego; Maria Sipin; PSU, Kelly Betteridge, TriMet; Zoe Monahan, City of Tualatin; Matt Gray, PSU; April Bertelsen, PBOT; Lidwein Rahman, ODOT,

Metro Staff Present: Dan Kaempff, Ted Leybold, Lake McTighe, Kim Ellis, Mike Serritella, yers, Grace Cho, Ken Lobeck, Tyler Frisbee, Noelle Dobson, Tim Collins, Caleb Winter, Cliff Higgins

**1. CALL TO ORDER AND DECLARATION OF A QUORUM**

Chair Kloster called the meeting to 9:30 a.m. and declared a quorum was present.

**2. COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS**

- Chair Kloster welcomed Tyler Bullen and Glenn Koehrsen newly appointed TPAC citizen representatives. Mr. Bullen and Mr. Koehrsen introduced themselves and provided a brief

summary of their backgrounds and interest in serving on the committee. Chair Kloster invited the new community members to reach out to any of the committee members or himself with any questions or guidance.

- Stephan Lashbrook is retiring from City of Wilsonville Transit Director after 45 years of public service. All are invited to his retirement celebration noted on the flyer.
- March 16 JPACT will begin at 7:00 am.
- CMAQ Update: Ms. Grace Cho (Metro) reminded committee members about the discussions currently underway regarding the new method for allocating to Congestion Mitigation Air Quality funds across the state. Members are encouraged to send letter supporting a policy based approach to the committee chair (Baney) and Director Matthew Garrett. She expressed thanks to those who have sent letters, and noted that if committee members have yet to send letters, please keep Metro staff apprised so that they can be tracked.
- Quarterly UPWP and MTIP Amendment Summary. Mr. Ken Lobeck (Metro staff) provided quarterly update materials for the UPWP and a summary of MTIP amendments.
- Summary of FHWA Directed MTIP Amendment Rule Changes. Mr. Lobeck directed the committee's attention to a memo in the packet which provides a summary of the new FHWA requirements for the development and submission of amendments to the State Transportation Improvement Program (STIP). He noted that the new requirements did not clarify responsibilities, phase-in adjustments, or implementation direction, nor impacts to the Metropolitan Transportation Improvement Program (MTIP). Metro staff will be working with ODOT to provide updates and clarification as the process continues.
- 2019-21 Regional Flexible Fund Allocation (RFFA) Pre-Implementation Year Next Steps. Mr. Lobeck directed the committee's attention to a memo in the packet which provides an overview of the pre-implementation year activities and the requirements awarded agencies will need to complete prior to obligating their first phase of funds.
  - Amanda Owings noted that Nancy Kraushaar requested that Basalt Creek be entered into the record.
- Dan Kaempff (Metro staff ) noted that the Regional Travel Options Strategic Plan Update is underway. A handout showing the project timeline. Meetings have been scheduled with key partners. Questions can be directed to Dan, and a full presentation will be provided in March.
- At the committee's request, Mr. Ted Leybold (Metro staff) provided a summary of the discussion at the February JPACT meeting regarding the Cleveland Ave. and Division St. projects. He noted that JPACT adopted the full list of projects. There was also a motion to provide the funding to the Cleveland Ave. project; however, that motion failed to gain support for approval. Following that, there was a request for further information to be sent out about the two projects prior to the next JPACT meeting on March 16. A summary of the process and technical information is being prepared for JPACT to consider.

### **3. CITIZEN COMMUNICATIONS ON AGENDA ITEMS**

There were no comments.

### **4. CONSIDERATION OF THE TPAC MINUTES FOR JANUARY 27, 2017**

MOTION: Ms. Judith Gray moved to approve the TPAC minutes from January 27, 2016. Mr. Phil Healy seconded the motion.

ACTION: The motion passed. Glenn Koehrsen, Amanda Owings and Tyler Bullen abstained.

**5. 2015-18 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) AMENDMENT – RESOLUTION 17-4774**

Mr. Ken Lobeck, Metro Project Manager, directed the committee's attention to the information provided in their packet and requested that the committee recommend to JPACT Resolution 17-4774, a formal MTIP amendment. The amendment includes 18 projects which require significant funding and scope changes, or are new projects being added to the MTIP. Approval will allow the resolution to move forward to JPACT and Metro Council. Once approved, the projects and their required changes will be added to the 2015-18 MTIP. Mr. Lobeck noted that this resolution reflects a new approach to bundle multiple projects together as part of a single amendment under FHWA's new STIP /MTIP amendment guidance.

MOTION: Ms. Chris Deffebach moved to recommend MTIP Resolution 17-4774 and associated projects to JPACT for consideration. Mr. Jon Makler seconded the motion.

ACTION: The motion passed unanimously.

**6. DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP) AND DRAFT FEDERAL SELF-CERTIFICATION**

Mr. John Mermin, Associate Planner, presented 2017-18 Draft Federal Self-Certification and the Draft Unified Planning Work Program (UPWP) for fiscal year 2017-18 and directed the committee's attention to the documents provided in the packet. This federally-required document is developed annually by Metro as the Metropolitan Planning Organization (MPO) for the Portland Metropolitan Area and serves as a guide for transportation planning activities to be conducted over the course of each fiscal year, beginning July 1. The UPWP is developed by Metro with input from local governments, TriMet, ODOT, the Port of Portland, FHWA, and FTA. Included in the UPWP are detailed descriptions of the transportation planning tasks, listings of various activities, and a summary of the amount and source of state and federal funds to be used for planning activities.

Every four years Metro undergoes certification review as an MPO with the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) to ensure compliance with federal transportation planning requirements. In the intervening years Metro undergoes a required self-certification process with the FHWA and FTA, to ensure Metro's planning process is in compliance with specific Federal requirements as a prerequisite to receiving Federal funds. He reminded the committee that funds cannot be released unless they are included in the UPWP.

Mr. Mermin pointed out several changes to the narratives, and Chair Kloster drew the committee's attention to the flyer and requested a recommendation to JPACT to approve the UPWP, with edits/changes shown as tracked to JPACT. Mr. Makler reassured the committee that the edits have been scrutinized at length by ODOT Metro, and SW Washington RTC staff. The committee discussed and Mr. Ted Leybold clarified that the freight studies allocation is for the 2019-2021 years, unless there is a reason to advance them.

MOTION: Ms. Chris Deffebach moved to recommend the UPWP and any additional edits to JPACT for consideration. Mr. Jon Makler seconded the motion.

ACTION: The motion passed unanimously.

## **7. 2018 RTP: BUILDING THE RTP INVESTMENT STRATEGY: CALL FOR PROJECTS AND PROJECT EVALUATION**

Ms. Kim Ellis – provided an update on the process and timeline for building the 2018 Regional Transportation Plan (RTP) Investment Strategy. She noted for the new community representatives that the RTP plays a fundamental role in guiding investments in the transportation system, and shapes what communities will look like in the future. It is a 25 year plan which establishes priorities for projects to be eligible for regional and state and federal funding. Updates to the plan are required to be completed every 4 years.

Pending direction from JPACT and the Metro Council, on June 1, 2017 Metro will issue a “call for projects” to update the region’s transportation investment priorities to support regional policies and goals for safety, congestion relief, community livability, the economy, equity, and the environment. More detailed instructions for submissions, supporting forms, and on-line resources are in development. The deadline for project submissions will be July 21, 2017.

Ms. Ellis discussed the timeline and approach, as well as tasks underway to build a compelling strategy, including:

- Aligning investment with regional policy and funding outlook as we address regional transportation challenges and public priorities
- Developing a regional pipeline that builds on policies and strategies previously adopted by JPACT and the Council
- Building a regional coalition and broad support for a compelling plan that can be funded and built

Ms. Tyler Frisbee noted the sources of projects and priorities, and that the goals adopted in 2010 and the 2014 Climate Smart Strategy to guide building the RTP Investment Strategy to serve as a pipeline of the region’s priority projects.

Committee members appreciated the update, and provided the following comments and guidance:

- Ensure support of seniors and disabilities, first/last mile sidewalks, and access
- For prioritization, discuss transportation and the rolling stock of automobile ownership just like transit. It was noted that over \$11B is spent per year for auto ownership, and that could be included in the prioritization that so that it’s not a cost imposed on the public.
- Support for balancing amount with quality of information
- Encouragement to hold fast to 2040 growth concept and maintain collaborative efforts to ensure systems are interconnected and that linkages can be demonstrated. Also the level of effort could be scaled to ensure less extensive process.
- A reminder that there are successful stories to tell about the average cost of infrastructure 25-30 percent of costs are in each project are for infrastructure.
- Encouragement to leverage process work to develop the strategy
- Importance of affirming direction to ensure transparency and accountability on what’s going into the pipeline given limited resources, but need to ensure good tool for evaluation.
- Addition of a background section and a summary of changes may be helpful.
- Ensure common understanding of how we are answering questions, and a common cost methodology.

- Projects that impact freight and passenger as well as marine terminal projects that are allowed by the FastAct should be considered as part of the evaluation criteria, as well as project locations with no large population base.

## **8. DIVISION BRT LOCALLY PREFERRED ALTERNATIVE RESOLUTION/RTP AMENDMENT INTRODUCTION**

Ms. Elizabeth Mros-O'Hara, Metro Senior Transportation Planner, April Bertelson of PBOT, Kelly Betteridge, TriMet, and Katherine Kelly, City of Gresham, provided an overview of status, timeline, and activities underway for the Powell-Division Transit and Development Project's Division Transit Project Locally Preferred Alternative (LPA) and next steps for adoption.

Ms. Mros-O'Hara noted that the Powell-Division Transit and Development Project included both development and transit components. The development component focused on equitable development, affordable housing, and capturing opportunities for development in station areas. These efforts are carried forward in the City of Portland Local Action Plan (adopted July 2016) and the City of Gresham Local Action Plan (adopted November 2015). The transit portion of the project focused on a high capacity transit improvement in the corridor connecting downtown Portland and downtown Gresham.

In November 2016, the Powell-Division Transit and Development Project Steering Committee recommended a Locally Preferred Alternative (LPA) for high capacity transit in the Powell-Division corridor. In December 2016, the LPA was adopted unanimously by the local partners – City of Gresham, City of Portland, and Multnomah County. In addition, the Oregon Department of Transportation submitted a letter of support for the LPA to Metro. The LPA is bus rapid transit (BRT) operating between downtown Portland and the Gresham Transit Center.

Ms. April Bertelson discussed the conditions of approval, community engagement, affordable housing strategy, and additional economic development and business mitigation, and transit service enhancements.

Committee members appreciated the update and Chair Kloster noted that the team will return to TPAC for a recommendation to JPACT later this spring.

## **9. 2017 MPO ENDORSEMENT PROCESS FOR NATIONAL GRANTS – APPROACHES AND CRITERIA**

Ms. Grace Cho and Mr. Ted Leybold introduced the MPO endorsement process for project applications in the 2017 Tiger and FASTLANE grant opportunities. Staff requested suggestions for how best to present the information to JPACT. Ms. Cho called the committee's attention to the memo provided in the packet entitled "MPO Endorsement Process for 2017 TIGER and FASTLANE." As background, she noted that with the adoption of the 2018-2021 MTIP and 2019-2021 RFFA Policy Statement in spring 2016, Metro is moving forward with an identified task to develop a strategy for the MPO endorsement, as represented by JPACT and Metro Council, for Portland metropolitan region projects applying for national grants. New funding opportunities, including the FASTLANE program for freight projects and lessons learned from the TIGER program, reinforced the necessity for the region to put forward the most competitive applications rather than submitting multiple regional priorities. The proposed MPO endorsement process is a means of

applying a strategic approach until the 2018 RTP identifies and defines the 10-year federal and state transportation investment strategy for the region.

Committee members expressed support for the reasoning, and agreed that this direction will allow more efficiency in the process. Some concerns were expressed regarding the exclusion of some applications if process is too narrowly defined. There were suggestions that the process not be overly exclusive and that the definition could include broader language for the criteria, while still adhering to the priority projects that have been selected by the region. It was also suggested that the list of priority projects that have been agreed upon be made available, but also a complementary protocol could be in place to allow flexibility in timing.

Staff appreciated the committee's suggestions, noted that grant criteria would form the basis to inform the technical analysis, and clarified the intention to be efficient while balancing the opportunities.

## **10. ADJOURN**

Chair Kloster noted that the next TPAC meeting would be held February 24, 2017. The meeting was adjourned at 12:10 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Lisa Hunrichs", with a long horizontal flourish extending to the right.

Lisa Hunrichs  
Planning & Development

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF JANUARY 27, 2017**

<b>ITEM</b>	<b>TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT NO.</b>
1	Agenda	2/24/17	2/24/17 TPAC Agenda	022417T-01
2	Work Program	2/17/17	2017 TPAC Work Program	022417T-02
3	Work Program	2/23/17	2017 JPACT Work Program	022417T-03
4	Meeting Summary	1/27/17	1/27/16 TPAC meeting summary	022417T-04
5	Memo and attachments	2/6/16	To: TPAC and Interested Parties Re: From: Ken Lobeck, Funding Programs Lead Re: Metropolitan Transportation Improvement Program (MTIP) 1st Quarter FFY 2017 Completed Amendments, 1st Quarter CY 2017 Projected MTIP Amendments, and 2 <sup>nd</sup> Quarter SFY 2016-17UPWP Summary Report	022417T-05
6	Memo and attachments	2/8/17	To: TPAC and Interested Parties Re: From: Ken Lobeck, Funding Programs Lead Re: Summary of FHWA Directed MTIP Amendment Rule Changes	022417T-06
7	Resolution and staff report	2/16/17	To: TPAC and Interested Parties Re: From: Ken Lobeck, Funding Programs Lead MTIP Amendment - Resolution 17-4774	022417T-07
8	Memo and attachments	2/17/16	To: TPAC and Interested parties From: Tyler Frisbee, Policy and Innovation Manager Re:Project performance criteria in the 2018 RTP	022417T-08
9	Memo and attachments	2/24/16	To: TPAC and Interested parties From: Elizabeth Mros-O'Hara, Senior Transportation Planner Re: Powell-Division Transit and Development Project Update	022417T-09
10	Memo and attachments	2/16/17	To: TPAC and Interested parties From: John Mermin, Senior Transportation Planner Re: Unified Planning Work Program	022417T-10
11	Memo	2/24/17	To: TPAC and Interested parties From: Grace Cho, Associate Transportation Planner Re: MPO Endorsement Process for 2017 TIGER and FASTLANE	022417T-11

<b>ITEM</b>	<b>TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT NO.</b>
12				022417T-12
13	Memo and attachments	2/24/17	Transportation Policy Alternatives Committee – MTIP Amendment	022417T-13
14	Memo and attachments	1/27/17	2017-18 Unified Planning Work Program	022417T-14
15	Document		SW Corridor Plan (changes to UPWP)	022417T-15
16	Timeline	n/a	Draft RTO Project Timeline	022417T-16
17	Timeline	n/a	RTP Project Timeline	022417T-17
18	Memo and attachments	2/24/17	To: TPAC and Interested parties From: Kim Ellis, RTP Project Manager Re: Update on 2018 RTP Call for Projects	022417T-18
19	Presentation	2/24/17	Building the RTP Investment Strategy	022417T-19
20	Presentation	2/24/17	s Powell-Division Transit and Development Project Update	022417T-20
	Presentation	2/24/17	2017-18 Unified Planning Work Program	022417T-21
	Presentation	2/24/17	2015-18 MTIP Amendment - Resolution 17-4774	022417T-22