



600 NE Grand Ave.
Portland, OR 97232-2736

Council work session agenda

Tuesday, June 13, 2017

2:00 PM

Metro Regional Center, Council Chamber

PACKET REVISED 06/09/17

2:00 Call to Order and Roll Call

2:05 Chief Operating Officer Communication

Work Session Topics:

2:10 FY 2017-18 Budget Discussion - Discussion of Amendments [17-4816](#)

Presenter(s): Tim Collier, Metro
Lisa Houghton, Metro

Attachments: [Work Session Worksheet](#)
[Transmittal Memo FY 2017-18 Amendments](#)
[Councilor and Substantive Amendments FY 2017-18](#)

2:40 Legislative Update [17-4823](#)

Presenter(s): Andy Shaw, Metro

3:00 Councilor Liaison Updates and Council Communication

3:05 Adjourn

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ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានកម្រិតបណ្តឹងរើសអើងសូមចូលទស្សនាគេហទំព័រ www.oregonmetro.gov/civilrights។ បើលោកអ្នកត្រូវការអ្នកបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1700 (ម៉ោង 8 ព្រឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រសិនបើ ថ្ងៃធ្វើការ មុនថ្ងៃប្រជុំដើម្បីអាចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក។

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**FY 2017-18 BUDGET DISCUSSION-DISCUSSION OF
AMENDMENTS**

Metro Council Work Session
Tuesday, June 13, 2017
Metro Regional Center, Council Chamber

METRO COUNCIL

Work Session Worksheet

PRESENTATION DATE: June 13th, 2017 **TIME:** 2:05 PM **LENGTH:** 30 minutes

PRESENTATION TITLE: FY 2017-18 Budget Discussion – Discussion of Amendments

DEPARTMENT: Finance and Regulatory Services

PRESENTER(S): Tim Collier, 503-797-1913, tim.collier@oregonmetro.gov
Lisa Houghton, 503-797-1829, lisa.houghton@oregonmetro.gov

WORK SESSION PURPOSE & DESIRED OUTCOMES

The purpose of the work session is to facilitate a review and discussion of proposed amendments to the FY 2017-18 Approved Budget. One Councilor amendment and a number of substantive and technical department amendments were submitted. A brief presentation on the department amendments will be provided with additional time for discussion as needed. At the conclusion of the work session, the Council will determine its readiness to proceed with approval of the amendments on June 15th and how they will be considered (*en bloc* or individually)

TOPIC BACKGROUND & FRAMING THE WORK SESSION DISCUSSION

A number of final actions will be taken as part of the FY 2017-18 budget adoption process:

- June 13th Work session for discussion of proposed amendments
- June 15th Reading of FY 2017-18 budget resolution and Public Hearing
- June 15th Consideration and vote on FY 2017-18 proposed Budget Amendments
- June 22nd Resolution approving Capital Improvement Plan, Financial Policies including Capital Asset Policies and Debt Management Policies, and approving MTOCA projects
- June 22nd Public Hearing and final action on FY 2017-18 budget resolution as amended June 15th
- July 1 Budget effective
- July 15 Tax levy certified to assessors' offices

Proposed Amendments for FY 2017-18

A packet with all proposed amendments will be distributed to the Councilors and staff no later than Friday, June 9, 2017 following the TSCC public hearing on June 8, 2017.

All final amendments to the budget must fall within the limitations of Oregon Budget Law, which states that adjustments to expenditures after approval of the budget are limited to no more than 10 percent of any fund's expenditures.

Financial Policies

Annually the Council reviews the financial policies prior to the adoption of the budget, and the policies are published as part of the budget document. The financial policies incorporate by reference the capital asset management policies and the debt management policies. For efficiency, we will incorporate this in the CIP resolution to be considered for adoption at the Council meeting of June 22, 2017.

No changes are proposed.

Five year Capital Improvement Plan

The Five year Capital Improvement Plan is an important part of the budget, although only the first year of the plan is appropriated. The CIP is approved by resolution, and significant changes to the five year plan, even changes that do not require a current-year budget amendment, must be approved by the Council by subsequent resolution. A summary of the five year CIP is included in the FY 2017-18 Proposed Budget starting on page E-1. The Council will consider the resolution to approve the FY 2017-18 through FY 2021-22 Capital Improvement Plan at the Council meeting of June 22, 2017.

Materials for the work session will be distributed not later than Friday, June 9, 2017.

QUESTIONS FOR COUNCIL CONSIDERATION

Does the Council feel it is ready to proceed with consideration and vote on the proposed amendments at its meeting of Thursday, June 15, 2017?

How will the Council proceed with department amendments? *En bloc* or individually?

PACKET MATERIALS

- Would legislation be required for Council action Yes No
- If yes, is draft legislation attached? Yes No
- What other materials are you presenting today? Draft amendments will be provided after the TSCC hearing on June 8.

 Metro | Memo

Date: June 9, 2017

To: Tom Hughes, Council President
Sam Chase, Councilor
Carlotta Collette, Councilor
Shirley Craddick, Councilor
Craig Dirksen, Councilor
Kathryn Harrington, Councilor
Bob Stacey, Councilor

From: Tim Collier, Director of Finance and Regulatory Services

Cc: Martha Bennett, Chief Operating Officer
Scott Robinson, Deputy Chief Operating Officer
Senior Leadership Team
Finance Team
Council Policy Coordinators

Re: **Department and Councilor Amendments to FY 2017-18 Budget**

Attached are the requests for amendments to the FY 2017-18 budget. The types and number of amendments submitted are summarized as follows:

Councilor Amendments: One amendment was proposed by Councilor Chase

Substantive Amendments: Nine substantive amendments were proposed by departments. The substantive amendments contain requests for additional FTE or other changes such as a significant increase in appropriations due to the recognition of additional revenues.

Technical amendments: Eighteen technical amendments were proposed by departments. The technical amendments request changes as a result of updating projections or carrying over funds from FY 2016-17 for approved but as of now, uncompleted projects.

The five-year Capital Improvement Plan will also be amended to reflect any changes to capital or renewal & replacement projects greater than \$100,000.

The amendments will be reviewed with Council at the work session on June 13th, and will be considered for vote at the Council meeting on June 15th prior to adoption of the budget on June 22nd, 2017.

NOTE: At the work session we will provide a brief presentation of the substantive amendments. We will not discuss the technical amendments individually unless Council has questions regarding specific amendments.

If you review the packet prior to the meeting and have questions, please call or e-mail Lisa Houghton or Tim Collier. We will make sure we have an answer and/or available experts at the work session.

At the conclusion of the Tuesday work session, we will ask if the Council is prepared to consider the department amendments in a block on June 15th, or if there are any amendments that the Council wishes to be considered separately. You will also have an additional opportunity to remove specific amendments from the block consideration at the June 15th meeting.

A summary table of contents of the amendments is included with this memo.

**FY 2017-18 Budget
Amendments to Approved Budget**

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**FY 2017-18 Budget
Amendments to Approved Budget**

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Councilor Amendment

Short Title: Low Income Transit Fare Funding Options Study

Concise Description

Following the recommendations of the Metro/TriMet Low Income Fare Task Force (LIFT), this budget request seeks to explore the political and technical feasibility of several funding possibilities identified by the task force of over 20 regional partners in early 2017. LIFT determined that in order to institute a sustainable, meaningful, targeted and manageable low income fare system for TriMet ridership, \$11 million annually would be needed for program implementation. The scope of the fare includes a 50% discount for daily tickets, and an approximately 72% discount of the monthly pass for individuals making 200% of the Federal Poverty Level (FLP). This aligns with TriMet’s existing “honored citizen” discount program.

The evaluation of funding mechanisms may also align with work already planned for Metro’s work program on transportation funding in FY 2017-18, and LIFT is working with the Planning and Development Department to ensure efficiencies and limit duplication of efforts, which may save costs. This analysis assumes that funding for a low income fare program is not generated from the 2017 legislative session, and that other funding methods will be needed for program implementation.

The funding options being considered include, but are not limited to:

1. Tax/fee on commercial parking
2. Tax/fee on surface parking
3. Tax/fee on low-wage paying employers
4. Sales tax
5. Regional levy
6. Payroll tax

Objective

The purpose of this study will be to address technical considerations for implementation of a low income fare program. In an effort to establish the best way forward for a clear, easily administered and publicly supported program rollout, the evaluation may include: identifying sources of funding, assessing legal and political barriers, timeline for expected program implementation, evaluation of means-testing methods, evaluation of operational needs, assessment of service provider capacity for fare distribution, and public outreach planning.

The desired result is an ongoing revenue stream that allows TriMet to operationalize a low income fare program for regional ridership. Successful completion of this evaluation will lead to institution of new policy and/or advocacy and public outreach to build support for the funding options that surface as most likely to be supported, possible, and reoccurring, to ensure continuity of the program.

Duration

This is a one-time request that should be completed by end of FY2017-18.

Cost Estimate

The estimated cost for the funding study will be shared with TriMet. Metro's expected contribution is \$30,000 for consulting services.

Total: \$30,000

Funding Options

How will you fund this proposal? Sources might include:

- a. **Use of one-time money from Council Opportunity Fund (*the amendment proposes this option*);**
- b. Use of one-time money from a specified reserve:
 - The Planning Department has shared that elements of this evaluation align with some of the work that department is doing with regard to the RTP funding scenarios, and explorations for a future ballot initiative, and would be complementary to those investigations.

Relationship to other programs

This proposal aligns with Metro's Six Desired Outcomes:

1. Ensuring that all regional residents have equitable access to our transit system helps build vibrant accessible communities.
 2. Access to housing and jobs through increased transit use develops our economic competitiveness and provides opportunity for more residents to prosper.
 3. This clearly aids people in having safe and reliable transportation choices that enhance their quality of life.
 4. Increase transit ridership, and lower burdens to transit access supports the minimization of global warming/climate change.
 5. In keeping with limiting greenhouse gas emissions, this aids our efforts in keeping air, water and earth free from climate change induced degradation.
 6. A low income fare program makes an important step towards ensuring that equity exists relative to the benefits and burdens of growth and change to the region's communities.
- This expenditure would support the transit priority of Metro's Regional Transportation Plan.
 - This program supports Metro's Climate Smart Communities action plan by continuing to support transit, and decrease single-occupancy vehicle use.
 - This effort supports Metro's Equity Strategy by promoting substantive changes in the lives of those most vulnerable to rising costs and other effects associated with our developing regional landscape.
 - LIFT has asked the Oregon Legislature to ensure making low income fares a priority for any state transportation package that includes transit operations funding for the region.

Stakeholders

Transportation costs are second to housing as the largest financial impact to low income households. If successful, funding a low income fare program has the potential to dramatically impact the lives of the most vulnerable in our communities by providing safe, accessible and affordable transit options so they can engage fully in civic life without the extra burden of high transportation costs. Regionally, there are approximately 300,000 residents at or below 200% FPL who could take advantage of a low income fare program.

Metro and TriMet co-hosted a taskforce in FY2016-17 that included elected representation from across the tri-county area, as well as several community based organizations. All are in support of continuing to advance this effort by identifying a viable funding option for a low income fare program.

The stakeholders include, but are not limited to:

- Multnomah, Washington and Clackamas Counties
- Cities of Milwaukie, Beaverton, Wood Village, Oregon City, Portland, and Forest Grove
- OPAL, Ride Connection, Oregon Food Bank, Bus Riders Unite!, Coalition of Communities of Color, APANO, David-Douglas School District, Parkrose School District and the Westside Economic Alliance

Substantive Amendments

| <i>For FP Use Only</i> | |
|------------------------|---|
| Dept | # |
| ZOO | 2 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Oregon Zoo – Guest Services

DATE: May 23, 2017

PREPARED BY: Sarah Keane, Finance Manager

| | | |
|-------------------------------------------------|------------------------------------------------|---------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input checked="" type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: Zoo Food Service Workers Addition of 8.6 FTE

PROPOSED AMENDMENT:

Addition of 8.6 FTE (ten positions) in the Food & Beverage Department to provide the base level of staffing needed for year round food service at the Zoo. An analysis conducted by the F&B management shows it takes a minimum of 17 people to fill the 12 shifts per day to open the restaurants; currently there are seven regular positions. Creating a small year round core of employees will provide consistency during the slow seasons and support during the busy seasons for training and placement in key positions. This will allow temporary labor to fill less complicated positions and easier to schedule time slots. Additionally, this will save management and HR significant time and effort put into hiring, onboarding, and scheduling.

A decrease in the Food & Beverage’s temporary staffing budget equivalent to the same number of labor hours will help offset this increase. The remainder increase is due to Metro providing health benefits to the new FTE and an assumed increased participation in PERS and will be balanced by decreasing the Zoo’s contingency for the FY18 budget.

BUDGET DETAIL:

Fund: 120 Zoo Operations

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|-------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|-----------------|
| <i>Requirements:</i> | | | | | | | |
| Temporary Employee - Hourly | 503000 | 120 | 26237 | 26200 | | | \$ (20,149.00) |
| Temporary Employee - Hourly | 503000 | 120 | 26211 | 26200 | | | \$ (100,128.00) |
| Temporary Employee - Hourly | 503000 | 120 | 26215 | 26200 | | | \$ (20,149.00) |
| Temporary Employee - Hourly | 503000 | 120 | 26229 | 26200 | | | \$ (20,149.00) |
| Temporary Employee - Hourly | 503000 | 120 | 26260 | 26200 | | | \$ (50,064.00) |
| Temporary Employee - Hourly | 503000 | 120 | 26200 | 26200 | | | \$ (20,149.00) |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26237 | 26200 | | | \$ 20,149.00 |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26211 | 26200 | | | \$ 100,128.00 |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26215 | 26200 | | | \$ 20,149.00 |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26229 | 26200 | | | \$ 20,149.00 |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26260 | 26200 | | | \$ 50,064.00 |
| Reg Empl-Part Time Non-Exempt | 502500 | 120 | 26200 | 26200 | | | \$ 20,149.00 |
| Fringe - Retirement PERS | 512000 | 120 | 26237 | 26200 | | | \$ 1,015.60 |
| Fringe - Retirement PERS | 512000 | 120 | 26211 | 26200 | | | \$ 5,046.40 |
| Fringe - Retirement PERS | 512000 | 120 | 26215 | 26200 | | | \$ 1,015.60 |
| Fringe - Retirement PERS | 512000 | 120 | 26229 | 26200 | | | \$ 1,015.60 |
| Fringe - Retirement PERS | 512000 | 120 | 26260 | 26200 | | | \$ 2,523.20 |
| Fringe - Retirement PERS | 512000 | 120 | 26200 | 26200 | | | \$ 1,015.60 |
| Fringe - Health and Welfare | 513000 | 120 | 26237 | 26200 | | | \$ 14,136.00 |
| Fringe - Health and Welfare | 513000 | 120 | 26211 | 26200 | | | \$ 56,544.00 |
| Fringe - Health and Welfare | 513000 | 120 | 26215 | 26200 | | | \$ 14,136.00 |

| | | | | | | | |
|-----------------------------|--------|-----|--------|--------|--|--|-----------------|
| Fringe - Health and Welfare | 513000 | 120 | 26229 | 26200 | | | \$ 14,136.00 |
| Fringe - Health and Welfare | 513000 | 120 | 26260 | 26200 | | | \$ 28,272.00 |
| Fringe - Health and Welfare | 513000 | 120 | 26200 | 26200 | | | \$ 14,136.00 |
| Fringe - Other Benefits | 515000 | 120 | 26237 | 26200 | | | \$ 134.00 |
| Fringe - Other Benefits | 515000 | 120 | 26211 | 26200 | | | \$ 598.00 |
| Fringe - Other Benefits | 515000 | 120 | 26215 | 26200 | | | \$ 134.00 |
| Fringe - Other Benefits | 515000 | 120 | 26229 | 26200 | | | \$ 134.00 |
| Fringe - Other Benefits | 515000 | 120 | 26260 | 26200 | | | \$ 299.00 |
| Fringe - Other Benefits | 515000 | 120 | 26200 | 26200 | | | \$ 134.00 |
| Contingency - Operating | 701002 | 120 | 200000 | 200000 | | | \$ (154,425.00) |
| <i>Total Requirements</i> | | | | | | | \$ 0 |

PROGRAM/STAFFING IMPACTS:

Addition of 8.6 FTE (ten positions) as recommended by Metro Human Resources.

| <i>For FP Use Only</i> | |
|------------------------|----------|
| Dept | # |
| COMM | 3 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Communications

DATE: April 1, 2017

PREPARED BY: Jim Middaugh/Matt Snodgrass

| | | |
|-------------------------------------------------|------------------------------------------------|----------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input checked="" type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: Extend 1.0 FTE Limited Duration Communications Videographer

PROPOSED AMENDMENT:

This amendment extends a 1.0 limited-duration FTE in the Communications department through the end of FY 2017-18. The position is for a videographer, which will be paid for by contributions from six departments/divisions, using existing budgeted operating funds to pay for their portion of the position.

The position is funded as follows:

| | |
|---------------------------------|----------------|
| Parks and Nature – General Fund | \$22,000 |
| Planning – General Fund | \$22,000 |
| Solid Waste Fund | \$22,000 |
| Council – General Fund | \$5,500 |
| DEI – General Fund | \$5,500 |
| MERC Admin Fund | <u>\$5,500</u> |
| Total | \$82,500 |

OPERATING BUDGET DETAIL:

| Fund: | General Fund | | | | | | | |
|-------------------------------------------------------------|---------------------|-------------|-------------|-------------|--------------|-------------|---------------|--|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> | |
| <i>Resources:</i> | | | | | | | | |
| Transfer of Direct costs- | 498000 | 010 | 00320 | | 8530 | | 22,000 | |
| Transfer of Direct costs- | 498000 | 010 | 00320 | | 8558 | | 5,500 | |
| Intrafund Clearing-Direct- | 499300 | 010 | 00320 | | 8140 | | 22,000 | |
| | | | | | | | | |
| <i>Total Resources</i> | | | | | | | 49,500 | |
| <i>Requirements</i> | | | | | | | | |
| Regular Employee-FT | 501000 | 010 | 00320 | | | | 55,806 | |
| Fringe - Payroll Taxes | 511000 | 010 | 00320 | | | | 4,724 | |
| Fringe – Retirement PERS | 512000 | 010 | 00320 | | | | 7,031 | |
| Fringe – Health & Welfare | 513000 | 010 | 00320 | | | | 14,136 | |
| Fringe – Other Benefits | 515000 | 010 | 00320 | | | | 245 | |
| Pension Obligation Bond Contribution | 519000 | 010 | 00320 | | | | 558 | |
| Contracted prof. services (Parks and Nature Communications) | 524000 | 010 | 02715 | 12494 | | | (22,000) | |
| Temporary Employees - Hourly (Council) | 503000 | 010 | 00100 | 00600 | | | (5,500) | |
| Contracted professional services (DEI) | 524000 | 010 | 00130 | 00062 | | | (5,500) | |
| | | | | | | | | |
| <i>Total Requirements</i> | | | | | | | 49,500 | |

| Fund: | | Solid Waste Fund | | | | | |
|----------------------------------|----------------|-------------------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Requirements</i> | | | | | | | |
| Transfer of Direct costs | 582000 | 530 | 35600 | | 8010 | | 22,000 |
| Contracted professional services | 524000 | 530 | 35600 | | | | (22,000) |
| <i>Total Requirements</i> | | | | | | | 0 |

| Fund: | | MERC Admin SubFund | | | | | |
|----------------------------------|----------------|---------------------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Requirements</i> | | | | | | | |
| Transfer of Direct costs | 582000 | 558 | 59000 | 55970 | 8010 | | 5,500 |
| Contracted professional services | 524070 | 558 | 55000 | 55000 | | | (5,500) |
| <i>Total Requirements</i> | | | | | | | 0 |

| Fund: | | Planning Fund | | | | | |
|----------------------------------|----------------|----------------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Requirements</i> | | | | | | | |
| Intrafund Clearing-Direct | 589300 | 140 | 01285 | 80110 | 8010 | 40012 | 22,000 |
| Contracted professional services | 524000 | 140 | 01285 | 80110 | | 40012 | (22,000) |
| <i>Total Requirements</i> | | | | | | | 0 |

PROGRAM/STAFFING IMPACTS:

As the Multimedia Storyteller for Metro’s Communications Department, this position will create short films and photography that help tell the story of people and places in the Portland region and that share and make accessible Metro’s work to ensure the greater Portland region remains a great place. The work also will help inspire the people who live here to participate in Metro’s work to shape the future. The position will work closely with public engagement, content and marketing experts to use video and photos to help bring content alive for the people Metro serves.

This position will help the Communications Team, Metro’s subject matter experts and community partners develop story concepts. It will spend time in the field filming and photographing. It will edit the footage and produce films and photos in the office, making revisions based on team and supervisor feedback. Ultimately, the work will be showcased across Metro’s facilities and channels.

Core responsibilities range from producing short video features for Metro’s web site and social media channels to providing day-to-day content publishing support for image and video files (everything from taking care of equipment, resizing, labeling, captioning and filing to creating clips).

| <i>For FP Use Only</i> | |
|------------------------|----------|
| Dept | # |
| PES | 4 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Property and Environmental Services (PES)

DATE: 5/11/17

PREPARED BY: Cinnamon Williams

| | | |
|-------------------------------------------------|------------------------------------------------|---------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input checked="" type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: Program Assistant III for SWICC and cPMO

PROPOSED AMENDMENT:

This action requests the addition of a permanent 1.0 FTE Program Analyst III to support both Solid Waste Information, Compliance and Cleanup as it implements its programs and activities and Metro’s Construction Project Management Office as its Metro-wide responsibilities and project portfolio continue to expand. Duties of this position will be split equally between SWICC and cPMO and funding will be Solid Waste Fund, MERC and General Fund split of 72.5%, 15% and 12.5%, respectively.

BUDGET DETAIL:

| Fund: Solid Waste Fund | | <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|-------------------------------|--|-------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Requirements:</i> | | | | | | | | | |
| | | Reg Empl-Full Time NE | 501500 | 530 | 34100 | 36005 | | | \$37,161 |
| | | Fringe – Payroll Taxes | 511000 | 530 | 34100 | 36005 | | | \$3,148 |
| | | Fringe – Retirement PERS | 512000 | 530 | 34100 | 36005 | | | \$4,682 |
| | | Fringe – Health & Welfare | 513000 | 530 | 34100 | 36005 | | | \$10,249 |
| | | Fringe – Other Benefits | 515000 | 530 | 34100 | 36005 | | | \$167 |
| | | Fringe – Pension Bonds Contr. | 519000 | 530 | 34100 | 36005 | | | \$372 |
| | | Contingency | 701002 | 530 | 31100 | | | | (\$55,779) |
| <i>Total Requirements</i> | | | | | | | | | \$0 |

| Fund: MERC Fund | | <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|--|-------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Requirements:</i> | | | | | | | | | |
| | | Reg Empl-Full Time NE | 501500 | 558 | 55060 | 55000 | | | \$7,688 |
| | | Fringe – Payroll Taxes | 511000 | 558 | 55060 | 55000 | | | \$651 |
| | | Fringe – Retirement PERS | 512000 | 558 | 55060 | 55000 | | | \$969 |
| | | Fringe – Health & Welfare | 513000 | 558 | 55060 | 55000 | | | \$2,120 |
| | | Fringe – Other Benefits | 515000 | 558 | 55060 | 55000 | | | \$35 |
| | | Fringe – Pension Bonds Contr. | 519000 | 558 | 55060 | 55000 | | | \$77 |
| | | Contingency | 701002 | 558 | 59000 | | | | (\$11,540) |
| <i>Total Requirements</i> | | | | | | | | | \$0 |

| Fund: | General Fund | | | | | | |
|--------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Requirements:</i> | | | | | | | |
| Reg Empl-Full Time NE | 501500 | 010 | 03382 | 12416 | | | \$6,407 |
| Fringe – Payroll Taxes | 511000 | 010 | 03382 | 12416 | | | \$542 |
| Fringe – Retirement PERS | 512000 | 010 | 03382 | 12416 | | | \$807 |
| Fringe – Health & Welfare | 513000 | 010 | 03382 | 12416 | | | \$1,767 |
| Fringe – Other Benefits | 515000 | 010 | 03382 | 12416 | | | \$29 |
| Fringe – Pension Bonds Contri. | 519000 | 010 | 03382 | 12416 | | | \$64 |
| Ending Fund Balance | 805900 | 010 | 99999 | | | | (\$9,616) |
| <i>Total Requirements</i> | | | | | | | \$0 |

PROGRAM/STAFFING IMPACTS: The creation of this position will ensure that PES achieves its goals of 1) providing appropriate program/administrative support for both divisions’ expanding workloads and activities (including equity and inclusion-related work) and 2) ensuring maximum operational efficiency of both programs. As SWICC and Metro cPMO’s respective programs and projects expand, the new shared Program Assistant III can perform the required support tasks in a cost-effective manner, enabling both divisions’ technical staff to focus their time and budget allocation on higher-level project/program activities instead of performing lower-level skill program/administrative tasks.

| <i>For FP Use Only</i> | |
|------------------------|---|
| Dept | # |
| MERC | 7 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: MERC Admin

DATE: 04.19.17

PREPARED BY: Ben Rowe – MERC Finance Manager

| | | |
|-------------------------------------------------|------------------------------------------------|---------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input checked="" type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: New Position – Director of Strategic Initiatives – Visitor Venues

PROPOSED AMENDMENT: The General Manager of Visitor Venues position was filled March 1, 2017. The decision to propose this new position in fiscal year 2017-18 was delayed until the new GM was in place and could evaluate the MERC Admin team and the necessity of the proposed scope of work.

The new General Manager of Visitor Venues proposes a 1.0 FTE, 24 month limited duration, Program Director position. If approved, this position will be funded from July 1, 2017 through June 30, 2019.

In fiscal year 2017-18, this position will be funded from MERC fund reserves with no financial impact to the venues. Non TLT Pooled Capital MERC reserves in the fiscal year 2017-18 budget totals \$1,289,059. Funding for this position in fiscal year 2018-19 will be determined during budget development.

BUDGET DETAIL:

Fund: 558- MERC Admin

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | |
| <i>Requirements:</i> | | | | | | | |
| Reg Employees – FT Exempt | 501000 | 558 | 55000 | 55000 | 0000 | | 125,708 |
| Fringe – Payroll Taxes | 511000 | 558 | 55000 | 55000 | 0000 | | 10,598 |
| Fringe – Retirement PERS | 512000 | 558 | 55000 | 55000 | 0000 | | 15,839 |
| Fringe – Health & Welfare | 513000 | 558 | 55000 | 55000 | 0000 | | 14,136 |
| Fringe – Other Benefits | 515000 | 558 | 55000 | 55000 | 0000 | | 462 |
| Pension Oblg. Bonds Cont. | 519000 | 558 | 55000 | 55000 | 0000 | | 1,257 |
| Contingency | 706000 | 558 | 59000 | 55990 | 0000 | | (168,000) |
| <i>Total Requirements</i> | | | | | | | 0 |

PROGRAM/STAFFING IMPACTS: The proposed Program Director position will manage a portfolio of special projects to accomplish and further the strategic plans and goals of the four Visitor Venues. This position will plan, develop, implement and monitor processes, policies, and procedures for the sustainable financial operation of the Visitor Venues.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| IS | 12 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Information Systems

DATE: 5/16/17

PREPARED BY: Rachael Lembo/Rachel Coe

| | | |
|-------------------------------------------------|------------------------------------------------|---------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input checked="" type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: New Position – Systems Analyst II

PROPOSED AMENDMENT: The position provides Information Services capacity for Enterprise database applications and computer hardware for the Solid Waste Operations Division. Enhanced services will include coordination with Solid Waste personnel to ensure POS terminals, workstations, printers, network switches, radiation detection, and other specialized services as well as Solid Waste computer software and print servers are properly configured to conform to established guidelines above service levels described in the Information Services Infrastructure Support, Internal Support Memo dated 9/1/2016. Enhanced services will also include VoIP and video surveillance coordination with vendor support.

This position would be funded fully by Solid Waste via a direct transfer.

BUDGET DETAIL:

Fund: General Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Direct Transfers | 498000 | 010 | 99999 | 00600 | 8530 | | 90,457 |
| <i>Total Resources</i> | | | | | | | 90,457 |

| | | | | | | | |
|--------------------------------|--------|-----|-------|--|--|--|--------|
| <i>Requirements:</i> | | | | | | | |
| Reg Empl-Full Time NE | 501500 | 010 | 00444 | | | | 62,311 |
| Fringe – Payroll Taxes | 511000 | 010 | 00444 | | | | 5,271 |
| Fringe – Retirement PERS | 512000 | 010 | 00444 | | | | 7,851 |
| Fringe – Health & Welfare | 513000 | 010 | 00444 | | | | 14,136 |
| Fringe – Other Benefits | 515000 | 010 | 00444 | | | | 265 |
| Fringe – Pension Bonds Contri. | 519000 | 010 | 00444 | | | | 623 |
| <i>Total Requirements</i> | | | | | | | 90,457 |

Fund: Solid Waste Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Requirements:</i> | | | | | | | |
| Direct Transfers | 582000 | 530 | 31100 | 12480 | 8010 | | 90,457 |
| Contingency | 701002 | 530 | 31100 | 12480 | | | (90,457) |
| <i>Total Requirements</i> | | | | | | | 0 |

PROGRAM/STAFFING IMPACTS:

The Solid Waste Operations group has an ongoing business need to ensure viability of the Enterprise applications, plan for business continuity, and design system enhancements beyond the current support available. This FTE provide enhanced services to:

- Accelerate the troubleshooting, repair and replacement process by having dedicated, priority services for SW Operations.
- Schedule planned testing, replacement and downtime to reduce the negative customer service impact of that work
- Fully train the support workers on the unique aspects and needs of the operation.
- Assist in the documentation and plan for business continuity and system knowledge as well as emergency preparedness.
- Provide after-hours installation, testing and replacement and take advantage of new technology and hardware in a timely manner that will enhance the operations of the facilities.
- Provide enhanced project management and prioritization of projects and scheduled support.
- Provide on -site expertise for training and coordination with vendor support concerning the newer VoIP phones and soon to be expanded site camera systems.
- Provide enhanced project intake and support for recommendation of hardware, network and programming improvements to assist with efficient operations and improved customer safety and service.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| PARKS | 13 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Parks and Nature

DATE: May 17, 2017

PREPARED BY: Cinnamon Williams/Melissa Bergstrom

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input checked="" type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input type="checkbox"/> | Capital Project | <input checked="" type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input checked="" type="checkbox"/> | | |

AMENDMENT TITLE: Parks & Nature Carry Forward, CIP amendments and \$325,000 new revenue

PROPOSED AMENDMENT:

At the end of each fiscal year, there are a few projects that are still in progress due to various reasons, or it is decided that they fit better in the next year's operations work plan. Some projects are combined or re-prioritized for efficiency. In order to facilitate the continuity of projects Parks & Nature requests to carry forward the budget items listed below. This action will amend the FY2017-18 Approved Budget (prior to adoption) adding the line item amounts below.

General Fund:

- Carry forward \$5,000 Lone Fir Block 14 Master Plan Update
- Carry forward \$23,000 Intertwine Signage, contracts are in place and work continues on signage implementation.
- Carry forward \$15,000 Tryon Creek to Elk Rock Tunnel; contract with ODOT has been executed.
- Carry forward \$50,000 ADA Transition Plan; RFP for the Parks and Nature ADA Transition Plan is being drafted with an expected release in FY2017-18.
- Carry forward \$11,000 Cemetery Program Financial Review; RFP is currently being drafted with an expected release in FY2017-18.
- Carry forward \$12,800 Cemetery Program Operations Review; RFP is currently being drafted with an expected release FY2017-18.

Fund: General Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|----------------------------------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 010 | 03100 | | | | 116,800 |
| <i>Total Resources</i> | | | | | | | 116,800 |
| <i>Requirements:</i> | | | | | | | |
| Lone Fir Master Plan | 524000 | 010 | 03400 | 17000 | | CEM101 | 5,000 |
| Intertwine Signage | 524000 | 010 | 03400 | 17000 | | 70358 | 23,000 |
| Tryon Creek to Elk Rock Tunnel (previously called Lake Oswego trail) | 524000 | 010 | 03400 | 17000 | | PTR003 | 15,000 |
| ADA Transition Plan | 524000 | 010 | 03400 | 17000 | | | 50,000 |
| Cemetery Program Financial Review | 524000 | 010 | 03350 | 14200 | | CEM002 | 11,000 |
| Cemetery Program Operations Review | 524000 | 010 | 03350 | 14200 | | CEM003 | 12,800 |
| <i>Total Requirements</i> | | | | | | | 116,800 |

Parks and Natural Areas Local Option Levy Fund:

Carry forwards:

- Carry forward \$48,500 Oxbow Nature Play Area, funds are encumbered and expected to be expended summer 2017.
- Carry forward \$88,000 Connect with Nature, funds are encumbered and expected to be expended during FY 2017-18.
- Carry forward \$67,000 Partners in Nature, funds are encumbered and expected to be expended during FY 2017-18.

| | |
|--------------|------------------------------------------------|
| Fund: | Parks and Natural Areas Local Option Levy Fund |
|--------------|------------------------------------------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 165 | 03100 | | | | 203,500 |
| <i>Total Resources</i> | | | | | | | 203,500 |
| <i>Requirements:</i> | | | | | | | |
| Oxbow Park Nature Play | 571000 | 165 | 03430 | 12416 | | LI003 | 48,500 |
| Connect with Nature | 524000 | 165 | 03430 | 17000 | | LA350 | 88,000 |
| Partners in Nature | 524000 | 165 | 03600 | 18300 | | LC000 | 67,000 |
| <i>Total Requirements</i> | | | | | | | 203,500 |

New revenue:

- The Smith & Bybee Water Management project anticipates reimbursement of \$325,000 from the Rivergate Consent Decree.

CIP changes, see project information on CIP detail worksheet:

- The Multnomah Channel Water Control Structure project has been eliminated and \$136,000 of its appropriation is being reallocated to the Oxbow Park Nature Play project.
- Blue Lake Park Entry Repair LI214 – increase project budget by \$16,000 by reducing North Tualatin Mountains project in the same amount.
- Smith & Bybee Water Management LR403 - Total project budget is \$500,000.
- The following stream restoration/stabilization projects had not previously been identified on the capital budget, however they have already been budgeted in the Science and Stewardship operating budget.
 - Oxbow Stream Restoration LR2202
 - Ambleside Aquatic – Johnson Creek Stream Stabilization LR1602
 - Richardson Creek Stream Stabilization LR031

| | |
|--------------|------------------------------------------------|
| Fund: | Parks and Natural Areas Local Option Levy Fund |
|--------------|------------------------------------------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|-------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Rivergate Consent Decree | 414500 | 165 | 03210 | 18100 | | LR403 | 325,000 |
| <i>Total Resources</i> | | | | | | | 325,000 |
| <i>Requirements:</i> | | | | | | | |
| Multnomah Channel Water Control Structure | 574000 | 165 | 03210 | 18100 | | LR662 | (170,000) |
| Oxbow Park Nature Play | 571000 | 165 | 03430 | 12416 | | LI003 | 136,000 |
| N. Tualatin Mountains | 571000 | 165 | 03430 | 17000 | | LA120 | (16,000) |
| Blue Lake Park Entry Repair | 571000 | 165 | 03430 | 12416 | | LI214 | 50,000 |
| Contingency | 701002 | 165 | 03100 | 12490 | | | (175,000) |
| Smith & Bybee Lakes Water Management | 570000 | 165 | 03210 | 18100 | | LR403 | 500,000 |
| <i>Total Requirements</i> | | | | | | | 325,000 |

Natural Areas Bond Fund:

- Carry forward \$150,310 Springwater Trail railroad track relocation. Project work continues and is anticipated to be completed summer 2017.

Fund: Natural Areas Bond Fund 351

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Fund Balance Restricted for Bond Capital | 324000 | 351 | 02720 | | | | 150,310 |
| <i>Total Resources</i> | | | | | | | 150,310 |
| <i>Requirements:</i> | | | | | | | |
| OPRC- Quitclaim – Springwater Trail | 571000 | 351 | 03430 | 18200 | | G24010 | 150,310 |
| <i>Total Requirements</i> | | | | | | | 150,310 |

General Renewal & Replacement:

Parks & Nature has decided to cancel the Glendoveer Golf Course Path project of \$160,000 and use these funds in amounts to carryover as follows:

- Carry forward \$39,000 for the Blue Lake Water System Assessment. Project work continues and is anticipated to be completed summer 2017.
- Carry forward \$42,000 for the Oxbow Infrastructure Assessment. Project work continues and is anticipated to be completed summer 2017.

Fund: General Renewal & Replacement 611

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 611 | 03430 | | | | \$81,000 |
| <i>Total Resources</i> | | | | | | | \$81,000 |
| <i>Requirements:</i> | | | | | | | |
| Capital Maintenance | 526200 | 611 | 03310 | 00850 | | LI212 | 39,000 |
| Capital Maintenance | 526200 | 611 | 03310 | 00850 | | POX006 | 42,000 |
| <i>Total Requirements</i> | | | | | | | \$81,000 |

Amendment TO FY 2017-18 BUDGET prior to adoption
Capital Project Detail

Attachment - Parks & Nature #13

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|--------------------------------------------------|---------------|-------------------------------------------|---------|------------|------------|------------------|------------------------|-----------|---------|---------|---------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2020-22 | | |
| Parks and Natural Areas Local Option Levy | | | | | | | | | | | | | |
| N | LR662 | Multnomah Channel Water Control Structure | 574000 | 165 | 03210 | | 0 | | | | | Levy | Project has been reconsidered and is not expected to move forward until a final decision has been made to continue with the proposed upgrades. |
| N | LI003 | Oxbow Park Nature Play | 571000 | 165 | 03430 | 6/30/2018 | 321,804 | | | | | LWCF Grant, Levy, R&R | Total FY17-18 project budget is \$345,106, including Levy contribution of \$321,804 and R&R funds of \$23,302. It is anticipated that in FY18 the design will be finalized and a construction contract will be awarded and construction completed. |
| N | LA120 | N. Tualatin Mountains | 571000 | 165 | 03430 | 6/30/2021 | 702,000 | 16,000 | | | | Levy | Appropriation has been reduced in FY18 to increase appropriation for the Oxbow Nature Play renovation. The total project budget is \$718,000. |
| Y | LI214 | Blue Lake Park Entry Repair | 571000 | 165 | 03430 | 6/30/2018 | 50,000 | | | | | Levy | The Blue Lake Park Entry was reconfigured in 2015. A "porkchop" barrier has made traffic flow difficult and funds will be used to make the necessary repair for flow improvement. |
| Y | LR403 | Smith & Bybee Water Management | 570000 | 165 | 03210 | 6/30/2019 | 500,000 | | | | | Levy and Rivergate Consent Decree | This project is to re-establish the full connection between Smith Lake and Bybee Lake restoring Metro's ability to manage water levels in Smith Lake. A temporary access path will be removed at the end of the project along with approximately 7,500 CY of sediment and other material from the channel between the two lakes. Total project budget is \$500,000. Metro will be reimbursed from the consent decree in the amount of approximately \$325,000. |
| Y | LR240 | Oxbow Stream Restoration | 570000 | 165 | 03210 | 6/30/2018 | 325,000 | 1,502,000 | | | | Levy, Grants, Partner donations *This line item is in the operating budget | Oxbow Stream Restoration is a restoration project on the Sandy River. The total project budget is expected to be \$2,180,000 with funding coming from partners, grants, and the Levy. Expenses to date that were not previously identified on the CIP are approximately \$353,000. It is anticipated that work in FY18 will continue with final engineering design, the securing of regulatory permits, and hiring a construction contractor. Final project implementation is dependent upon secured funding from grants and partners. |

Amendment TO FY 2017-18 BUDGET prior to adoption
Capital Project Detail

Attachment - Parks & Nature #13

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|---------------------------------------------|---------------|--------------------------------------------------------|---------|------------|------------|------------------|------------------------|---------|---------|---------|---------|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2020-22 | | |
| Y | LR1602 | Ambleside Aquatic - Johnson Creek Stream Stabilization | 570000 | 165 | 03210 | 6/30/2018 | 360,000 | 10,000 | | | | Levy *This line item is in the operating budget | Ambleside aquatic is a stream restoration project along Johnson Creek which includes the deconstruction/demolition of a structure. This is a levy restoration project that had not previously been identified in the capital budget. Expenses incurred in FY15 and FY16 total \$157,300. The total project budget is \$586,000. |
| N | LR031 | Richardson Creek Stream Stabilization | 570000 | 165 | 03210 | 6/30/2020 | 50,000 | 995,000 | | | | Levy and PGE Grant *This line item is in the operating budget. | Project has been delayed due to restrictions of current agricultural lease. PGE grant funds (\$675,000) were received and recognized in FY16-17. It is expected that project will have preliminary expenses in FY18 and construction will begin in FY19. Project expenses FY15-17 total approximately \$105,000 and total project budget is estimated at \$1,100,000. |
| Natural Areas Bond Fund | | | | | | | | | | | | | |
| N | G24010 | OPRC - Quitclaim - Springwater | 571000 | 351 | 03430 | 6/30/2018 | 150,310 | | | | | Carry Forward | Project will not be completed 6/30/17 as originally anticipated and funds to complete project will be carried forward to FY17-18. |
| General Renewal and Replacement Fund | | | | | | | | | | | | | |
| N | GF134 | Glendoveer Golf Course Path | | 611 | | | 0 | | | | | Carry Forward | Project has been cancelled and funds are proposed to be used elsewhere. |
| N | LI003 | Oxbow Park Nature Play | 571000 | 611 | 03430 | 9/30/2017 | 23,302 | | | | | Carry Forward | Portion of project budget - see complete project description under Levy above. |
| N | LI212 | Blue Lake Water System Assessment | 526200 | 611 | 03430 | 9/30/2017 | 91,250 | | | | | Carry Forward | Project expected to be completed summer 2017. |
| Y | POX006 | Oxbow Infrastructure Assessment | 526200 | 611 | 03430 | 9/30/2017 | 42,000 | | | | | Carry Forward | Project expected to be completed summer 2017. |

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| NON DEPT | 14 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Non-departmental Transportation Funding Strategy

DATE: May 15, 2017

PREPARED BY: Jim Middaugh / Matt Snodgrass

| | | |
|-------------------------------------------------|------------------------------------------------|----------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input checked="" type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: New Position - Transportation Funding Strategy Program Analyst IV

PROPOSED AMENDMENT:

During spring of 2017, Councilors Craddick, Dirksen and Stacey requested \$150,000 from the General Fund contingency (Council Opportunity Account) to complete phase one and begin phase two of Metro’s Regional Transportation Funding Strategy. This strategy aims to develop a new political infrastructure that will enable the passage of regional transportation funding measures and advance regional policy objectives.

This amendment will add a 1.0 FTE to the Non-departmental Department’s Transportation Funding Strategy division, for a 2-year, limited duration, Program Analyst IV. This position is in support of the Council’s Transportation Funding Strategy and will focus on tasks such as overseeing opinion research and revenue analyses. This position will open on July 01, 2017 and will end on June 30, 2019.

No additional budget authority is requested with this action. Existing materials and services appropriation will be moved into personnel services to fund the new position.

BUDGET DETAIL:

| | |
|--------------|--------------|
| Fund: | General Fund |
|--------------|--------------|

| <i>Requirements:</i> | | | | | | | |
|--------------------------------------|--------|-----|-------|-------|--|-------|-------------|
| Regular Employee-FT | 501000 | 010 | 99992 | 00600 | | 42000 | \$85,000 |
| Fringe - Payroll Taxes | 511000 | 010 | 99992 | 00600 | | 42000 | \$7,177 |
| Fringe – Retirement PERS | 512000 | 010 | 99992 | 00600 | | 42000 | \$10,710 |
| Fringe – Health & Welfare | 513000 | 010 | 99992 | 00600 | | 42000 | \$14,136 |
| Fringe – Other Benefits | 515000 | 010 | 99992 | 00600 | | 42000 | \$336 |
| Pension Obligation Bond Contribution | 519000 | 010 | 99992 | 00600 | | 42000 | \$850 |
| Contracted Professional Services | 524000 | 010 | 99992 | 00600 | | | \$(118,209) |
| <i>Total Requirements</i> | | | | | | | \$0 |

PROGRAM/STAFFING IMPACTS:

Adds 1.00 FTE two year Limited Duration position

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| ZOO | 16 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Oregon Zoo

DATE: May 23, 2017

PREPARED BY: Sarah Keane, Finance Manager

| | | |
|-------------------------------------------------|-----------------------------------------------------------|----------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input type="checkbox"/> | Ongoing <input type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input checked="" type="checkbox"/> | One-time <input checked="" type="checkbox"/> |
| | Renewal & Replacement <input checked="" type="checkbox"/> | |

AMENDMENT TITLE: FY2017-18 Zoo Renewal & Replacement and Capital

PROPOSED AMENDMENT:

This amendment will update the FY 2017-18 Renewal & Replacement and Capital budgets for the Oregon Zoo. The previously proposed Capital Improvement Plan (CIP) included primarily electrical infrastructure work, however that project has since been approved to be funded by zoo bond funds. This action will re-allocate renewal and replacement funds to other projects and to contingency.

Additionally, at the April Oregon Zoo Foundation board meeting several large grants were approved for capital projects associated with animal welfare and revenue generation. This action increases the originally proposed OZF grant revenues to the updated amounts and allocates those funds to previously deferred R&R projects and foundation funded activities.

BUDGET DETAIL:

Fund: 325 Zoo Capital Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Grants – OZF Support | 475500 | 325 | 27000 | 20000 | | | 240,000 |
| <i>Total Resources</i> | | | | | | | 240,000 |
| <i>Requirements:</i> | | | | | | | |
| OZF Approved Projects | 526200 | 325 | 27000 | 20000 | | | 240,000 |
| <i>Total Requirements</i> | | | | | | | 240,000 |

Fund: 326 Zoo Renewal & Replacement

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|----------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Grants – OZF Support | 475500 | 326 | 27000 | 20000 | | | 63,000 |
| <i>Total Resources</i> | | | | | | | 63,000 |
| <i>Requirements:</i> | | | | | | | |
| Middle Service Electrical Work | 571000 | 326 | 27000 | 21000 | | | (550,000) |
| Dept Esti CF for LC Admin Siding | 572000 | 326 | 27000 | 21000 | | | (165,000) |
| Generator | 574000 | 326 | 27000 | 21000 | | | (560,000) |
| Roof Replacement Project | 572000 | 326 | 27000 | 21000 | | | 673,000 |
| Fleet Replacement Program | 574000 | 326 | 27000 | 21000 | | 70001Z | 63,000 |
| Maintenance – Cascade Crest | 526100 | 326 | 27000 | 21000 | | ZRW195 | 120,000 |

| | | | | | | | |
|-----------------------------------------|--------|-----|-------|-------|--|---------------------------|---------|
| Website Redesign | 579000 | 326 | 27000 | 24000 | | ZRW196 | 50,000 |
| Endoscopy Cart | 571000 | 326 | 27000 | 22000 | | | 65,000 |
| AfriCafe Refrigeration | 572000 | 326 | 27000 | 26000 | | | 80,000 |
| Unallocated – projects to be identified | 572000 | 326 | 27000 | | | | 287,000 |
| | | | | | | | |
| | | | | | | <i>Total Requirements</i> | 63,000 |

PROGRAM/STAFFING IMPACTS: There are no anticipated staffing impacts, current zoo staff and CPMO project manager will execute activities.

Amendment TO FY 2017-18 BUDGET prior to adoption
Capital Project Detail

Attachment Zoo #16

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|---------------------------------------------------------------------------|---------------|-----------------------------------------------------|---------|------------|------------|------------------|------------------------|---------|---------|---------|---------|-------------------------------------------------------|----------------------------------------------------------|
| | | | | | | | 2018 | 2019 | 2020 | 2021 | 2022 | | |
| Oregon Zoo Asset Management Fund – Capital Projects Subfund | | | | | | | | | | | | | |
| Y | ZOO66 | Giraffe Feeding Station | 571000 | 325 | 27000 | | 400,000 | | | | | Grant - OZF | |
| Y | ZOO77 | Ampitheatre tier remodel | 571000 | 325 | 27000 | | 110,000 | | | | | Grant - OZF | |
| Y | ZOO78 | Cameras in animal areas | 571000 | 325 | 27000 | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | Grant - OZF | |
| Y | Misc. | Zoo New Capital projects < \$100,000 | 571000 | 325 | 27000 | | 130,000 | | | | | Grant - OZF | includes animal welfare projects and a food cart |
| N | ZRW193 | Railroad car replacements | 574000 | 325 | 27000 | | 350,000 | 350,000 | | | | SW Loan Balance | |
| Oregon Zoo Asset Management Fund – Renewal and Replacement Subfund | | | | | | | | | | | | | |
| N | ZOO58 | Roof Replacement Project | 572000 | 326 | 27000 | | 673,000 | 650,000 | 650,000 | 650,000 | 650,000 | | Initial design work completed in FY17 |
| N | 70001Z | Fleet Replacement Program | 574000 | 326 | 27000 | | 150,100 | 143,000 | 143,000 | 143,000 | 143,000 | Carry Fwd, Grant - OZF | FY18 includes Waco & boomlift |
| N | ZRW194 | Life Support Systems Assessment & Replacement | 571000 | 326 | 27000 | | 150,000 | | | | | | Future years will be updated based on FY18 assessment |
| N | ZRW195 | Maintenance - Cascade Crest | 526100 | 326 | 27000 | | 120,000 | | | | | | |
| N | ZRW196 | Website redesign | 579000 | 326 | 27000 | | 50,000 | 150,000 | | | | | |
| N | Misc. | Zoo R&R projects < \$100,000 | varies | 326 | 27000 | | 195,000 | 27,800 | 217,608 | | 15,000 | | |
| Y | | Generator, standby-by, 450W (FM) combine w/350KW | 574000 | 326 | 27000 | | 0 | | | | | | Project moved to Zoo Bond Fund |
| Y | | Middle Service Road Electrical | 571000 | 326 | 27000 | | 0 | | | | | | Project moved to Zoo Bond Fund |
| N | TBD | HVAC | | | | | | | | 670,000 | | | |
| N | TBD | Steller Cove | | | | | | | | | 500,000 | | |
| N | TBD | Unallocated - projects to be identified | | | | | 287,000 | | | | | | |

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| MERC | 28 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: MERC – Portland Expo Center

DATE: 05.19.17

PREPARED BY: Ben Rowe

| | | |
|-------------------------------------------------|------------------------------------------------|----------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input checked="" type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input type="checkbox"/> |
| Technical <input type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input checked="" type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: MERC Portland Expo Center - Cirque du Soleil Event 2017

PROPOSED AMENDMENT:

The Portland Expo Center has secured the contract with Cirque du Soleil for 64 performances August 24th through October 8th 2017. Staff planned to propose a separate budget amendment for the Cirque event after the contract was signed. The proposed line items below represent both the revenues and expenditures specific to the event. The proposed budget below represents a \$65,790 (26%) Food and Beverage margin, a \$144,000 (58%) parking operation margin and a total \$312,730 (47%) total event margin.

BUDGET DETAIL:

Fund: 556 – Portland Expo Center

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|----------------|
| <i>Resources:</i> | | | | | | | |
| F&B Service Rev - Liquor | 455110 | 556 | 56800 | 51300 | 0000 | | 18,500 |
| F&B Service Rev - Beer | 455120 | 556 | 56800 | 51300 | 0000 | | 4,625 |
| F&B Service Rev - Beer | 455120 | 556 | 56800 | 51100 | 0000 | | 105,080 |
| F&B Service Rev - Wine | 455130 | 556 | 56800 | 51300 | 0000 | | 24,975 |
| F&B Service Rev - Wine | 455130 | 556 | 56800 | 51100 | 0000 | | 79,735 |
| F&B Service Rev - Food | 455500 | 556 | 56800 | 51100 | 0000 | | 3,238 |
| Outside Catering Buy-out | 455910 | 556 | 56800 | 51300 | 0000 | | 4,625 |
| Outside Catering Buy-out | 455910 | 556 | 56800 | 51100 | 0000 | | 9,250 |
| F&B Recovery - Billed Gratuity | 455920 | 556 | 56800 | 51100 | 0000 | | 6,938 |
| <i>Food & Beverage Subtotal:</i> | | | | | | | 256,965 |
| Rentals - Outdoor Space | 452110 | 556 | 56200 | 53710 | 0000 | | 155,000 |
| Parking Fees | 462000 | 556 | 56850 | 54000 | 0000 | | 250,000 |
| <i>Total Resources</i> | | | | | | | 661,966 |

| | | | | | | | |
|-----------------------------------------------|--------|-----|-------|-------|------|--|--------|
| <i>Requirements:</i> | | | | | | | |
| F&B Svcs - Promoter Revenue Share | 529128 | 556 | 56800 | 51300 | 0000 | | 65,865 |
| F&B - Liquor Cost | 529122 | 556 | 56800 | 51300 | 0000 | | 5,550 |
| F&B - Beer Cost | 529124 | 556 | 56800 | 51300 | 0000 | | 21,941 |
| F&B - Wine Cost | 529123 | 556 | 56800 | 51100 | 0000 | | 20,942 |
| F&B - Beverage Cost | 529121 | 556 | 56800 | 51100 | 0000 | | 500 |
| F&B - Food Cost | 529120 | 556 | 56800 | 51100 | 0000 | | 648 |
| F&B Service - Other | 529129 | 556 | 56800 | 51100 | 0000 | | 3,000 |
| F&B Services - Direct Salary & Wage - Manager | 529130 | 556 | 56800 | 51100 | 0000 | | 12,000 |
| F&B Services - Direct Salary & Wage - Hourly | 529131 | 556 | 56800 | 51100 | 0000 | | 31,000 |
| F&B Services - Reserves | 529191 | 556 | 56800 | 51500 | 0000 | | 13,900 |

| | | | | | | | |
|-------------------------------------------------|--------|-----|-------|-------|------|---------------------------|----------------|
| F&B Services - Net Gross Receipts | 529198 | 556 | 56800 | 51400 | 0000 | | 9,000 |
| F&B Services - Percent of Net Profit | 529199 | 556 | 56800 | 51400 | 0000 | | 6,830 |
| Food & Beverage Subtotal: | | | | | | | 191,176 |
| Parking Services | 529210 | 556 | 56850 | 54000 | 0000 | | 76,000 |
| Parking - Traffic Control | 528092 | 556 | 56850 | 54000 | 0000 | | 30,000 |
| Parking Subtotal: | | | | | | | 106,000 |
| Marketing & Sales - Enhanced | 524700 | 556 | 56200 | 53100 | 0000 | | 17,160 |
| Miscellaneous Expenditures - Operations | 549000 | 556 | 56300 | 53100 | 0000 | | 19,550 |
| Miscellaneous Expenditures - Event Coordination | 549000 | 556 | 56500 | 53100 | 0000 | | 15,350 |
| Event Related Expenses Subtotal: | | | | | | | 52,060 |
| Contingency - Operating | 701002 | 556 | 59600 | 55990 | | | 312,730 |
| | | | | | | Total Requirements | 661,966 |

PROGRAM/STAFFING IMPACTS: The Expo Center will hire part-time seasonal staff for some event management and parking management duties. All expenses will be specific to this event with no on-going or recurring expenses.

Technical Amendments

| <i>For FP Use Only</i> | |
|------------------------|----------|
| Dept | # |
| IS | 5 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Information Systems

DATE: 5/22/17

PREPARED BY: Rachael Lembo / Rachel Coe

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input checked="" type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Information Systems Carry forward

PROPOSED AMENDMENT: This amendment proposed adjustments to various Information Systems projects, some of which are delayed and will incur costs in FY2017-18, and others which will be completed in FY2016-17 and thus do not need to be budgeted in FY2017-18.

BUDGET DETAIL #1:

The Zoo Roadmap project was expected to begin in FY2016-17 and be completed in FY2017-18, however the entire project has been pushed back to FY2017-18. This carry forward will increase the FY 2017-18 project amount to \$164,000.

| Fund: | General Asset Management Fund – New Capital Subfund | | | | | | |
|---------------------------|-----------------------------------------------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 612 | 00444 | | | | 14,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | 14,000 |
| <i>Requirements:</i> | | | | | | | |
| Zoo Roadmap | 524000 | 612 | 00444 | 00600 | | TBD | 14,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | 14,000 |

BUDGET DETAIL #2:

The Customer Relationship Software project is nearing completion, however a portion is requested as a carry forward to address issues that may arise in FY2017-18. The original project budget was \$100,000 in FY2016-17.

| Fund: | General Fund | | | | | | |
|--------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 010 | 99999 | | | | 29,340 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | 29,340 |
| <i>Requirements:</i> | | | | | | | |
| Customer Relationship Software | 579000 | 010 | 99998 | 00600 | | 65675A | 29,340 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | 29,340 |

BUDGET DETAIL #3:

The projects listed below were budgeted in FY2016-17, however during the development of the budget they were expected to continue into FY2017-18 and were budgeted as such. At this point these projects are expected to be completed in FY2016-17, and thus both the beginning fund balance and project budgets in FY2017-18 should be decreased.

| Fund: | General Asset Management Fund – Renewal and Replacement Subfund | | | | | | |
|---------------------------------|-----------------------------------------------------------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 611 | 99999 | | | | (122,000) |
| <i>Total Resources</i> | | | | | | | (122,000) |
| <i>Requirements:</i> | | | | | | | |
| PeopleSoft Upgrade – new server | 575000 | 611 | 00441 | 00810 | | 01521 | (40,000) |
| Conf Room 301 | 575000 | 611 | 00441 | 00810 | | 01557 | (50,000) |
| Network Management | 575000 | 611 | 00441 | 00810 | | 65200 | (20,000) |
| MRC VoIP | 572000 | 611 | 00434 | 00820 | | 65701B | (12,000) |
| <i>Total Requirements</i> | | | | | | | (122,000) |

Capital Project Detail

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|-------------|---------------|-----------------------------|---------|------------|------------|------------------|------------------------|---------|---------|---------|---------|---------|-------------------------------------------------|------------------------|
| | | | | | | | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | | |
| N | TBD | Zoo Roadmap Evaluation | 524000 | 612 | 00444 | 6/30/2018 | | 164,000 | | | | | carry forward | Projected added to CIP |
| N | 65675A | Cust. Relationship software | 579000 | 010 | 99998 | 6/30/2018 | 70,660 | 29,340 | | | | | carry forward | |
| N | 01521 | PeopleSoft server upgrade | 575000 | 611 | 00441 | 6/30/2017 | 40,000 | 113,111 | - | 150,191 | - | 156,258 | carry forward | |
| N | 01557 | Conf Room 301 | 575000 | 611 | 00441 | 6/30/2017 | 100,000 | - | - | - | - | - | carry forward | |
| N | 65200 | Network Management | 575000 | 611 | 00441 | | 66,845 | 325,144 | 442,859 | 222,360 | 281,492 | 208,944 | carry forward | |
| N | 65701B | MRC VoIP | 572000 | 611 | 00434 | | 12,000 | 128,400 | | | | | carry forward | |

| <i>For FP Use Only</i> | |
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| Dept | # |
| NON DEPT | 6 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Non-departmental Transportation Funding Strategy

DATE: April 10, 2017

PREPARED BY: Jim Middaugh

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Transportation research and analysis carry forward

PROPOSED AMENDMENT:

Carryover \$130,000, from FY 2016-17 to FY 2017-18 for transportation-related revenue analysis and opinion research.

During spring of 2017, Councilors Craddick, Dirksen and Stacey requested \$150,000 from the General Fund contingency (Council Opportunity Account) to complete phase one and begin phase two of Metro’s Regional Transportation Funding Strategy. This strategy aims to develop a new political infrastructure that will enable the passage of regional transportation funding measures and advance regional policy objectives.

Opinion Research - \$90,000 (Now to be conducted next FY)

This phase of work will be moved into the next fiscal year and will invest in reliable opinion research. This will allow Metro to make a compelling argument to the public and build confidence with partners and stakeholders that there is a path to success.

The opinion research will include three online bulletin boards (one per county) of 10-15 participants. Respondents will log into a bulletin board discussion group at different times during the day that are convenient to them to answer questions posted by a moderator while reading and responding to other participants’ posts.

Additionally, a consultant will develop one 1,200 sample, 15-minute greater Portland landline and wireless phone survey that builds on the findings of the qualitative research. This survey will drill down more concretely on project priorities, funding mechanisms, willingness to pay, and the impact of pro and con messaging. The \$90,000 will be used to develop qualitative opinion research that provides strategic direction on top messages, willingness to pay, urgency in relation to other issues, and a viable fiscal mechanism.

Revenue Analysis - \$40,000 (Now to be completed next FY)

This phase of work will include a thorough revenue analysis that demonstrates options that are legally, fiscally and politically viable. This revenue analysis will provide an evaluation of potential revenue sources for regional transportation, beginning with existing documentation and expanding to look at more innovative sources. This work will result in a report on revenue impact and inform public opinion work.

Legal research also will be necessary for this effort. Led by OMA, this work will look at identified potential regional revenue authority, as well as legal requirements to change or expand authorities needed for particularly promising opportunities. The \$40,000 will be used to develop a defined set of viable revenue options that will inform the resulting political strategy and cultivate buy-in among stakeholders.

This action requests the Council authorize the carryover of \$130,000 from the Non-Departmental Special Appropriations-Metro’s Regional Transportation Funding Strategy to next FY. The reasons the carryover is needed are as follows:

1. The project manager is no longer employed at Metro
2. Legislative developments on transportation make a delay both strategic and pragmatic
3. The departure of the project manager creates an opportunity to restructure the staff team involved in the project and more time is required to complete that work.

The chief operating officer supports this request.

BUDGET DETAIL:

| Fund: | General Fund | | | | | | |
|----------------------------------|---------------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 010 | 99999 | | | | \$130,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$130,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted professional services | 524070 | 010 | 99992 | 00600 | | | \$130,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | \$130,000 |

PROGRAM/STAFFING IMPACTS:

This amendment will allow a more strategic response to developments at the legislature and to ensure effective staffing of the work.

| <i>For FP Use Only</i> | |
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| Dept | # |
| PES | 8 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Property and Environmental Services (PES)

DATE: May 8, 2017

PREPARED BY: Cinnamon Williams/Tom Chaimov

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Solid Waste Carryover

PROPOSED AMENDMENT: At the end of each fiscal year, there are a few projects that are still in progress due to various reasons. In order to facilitate the continuity of projects, PES requests to carryover this budget item below:

BUDGET DETAIL #1:

The carryover will be utilized to fund the remaining commitments of the Long-term Management Contract. This work has been stalled in FY2016-17 due other projects' time overreach, change in personnel and additional time needed to complete the work.

Fund: Solid Waste Operating Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 530 | 35000 | | | | \$100,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$100,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 530 | 34500 | 37700 | | | \$100,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | \$100,000 |

BUDGET DETAIL #2:

The carryover will be utilized to fund the remaining commitments of the Solid Waste Roadmap Foundational Work, aka OSCAR. Solid Waste Information & Analyses team is currently working to migrate OSCAR onto Metro servers, where we can leverage internal resources to move it forward. We request a carryover for FY 17-18 so that we can initiate the next phase of work that will include maintenance and scoping to revise OSCAR to meet departmental needs.

Fund: Solid Waste Operating Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 530 | 35000 | | | | \$69,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$69,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 530 | 31200 | 36550 | | | \$69,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | \$69,000 |

| <i>For FP Use Only</i> | |
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| Dept | # |
| PES | 9 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Property and Environmental Services (PES)

DATE: May 2, 2017

PREPARED BY: Carl Grimm/Pam Peck/Matt Korot/Cinnamon Williams

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Resource Conservation & Recycling Carryovers and New Revenues of \$10,000

PROPOSED AMENDMENT: At the end of each fiscal year, there are a few projects that are still in progress due to various reasons. In order to facilitate the continuity of projects, PES requests to carryover these budget items below:

BUDGET DETAIL #1:

The carryover will be utilized to fund the multi-departmental Find a Recycler and Garbage and Recycling Web Improvement project. The process for developing the RFP and selecting the contractor for this project took longer than expected and, as a result, the contractor won't begin work until May 2017.

| Fund: | Solid Waste Operating | | | | | | |
|----------------------------------|-----------------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Fund Balance | 340000 | 530 | 35000 | | | | \$80,000 |
| <i>Total Resources</i> | | | | | | | |
| <i>Requirements:</i> | | | | | | | |
| Contracted Professional Services | 524000 | 530 | 33600 | 36310 | | | \$80,000 |
| <i>Total Requirements</i> | | | | | | | \$80,000 |

BUDGET DETAIL #2:

The Agency will receive additional funds, whereas Metro will act as the fiscal agent and distribute those funds to OSU. This revenue was not committed at the time the 17-18 budget was first submitted. In addition, Metro is involved with existing multi-year contracts with Oregon State University (OSU) to conduct natural gardening education work and IPM Web Resource Development. Both of these contracts have project activity that is committed and will be performed this summer.

Carryover Items:

- \$45,000 IPM Web Resource Development
- \$56,000 Residential Pesticide Use Reduction for Natural Gardening Education

Additional Resources:

- \$10,000 Receive from East Multnomah Soil and Water Conservation District
- \$10,000 Distribute to OSU for Natural Gardening Education

| | |
|--------------|-----------------------|
| Fund: | Solid Waste Operating |
|--------------|-----------------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|--------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 530 | 35000 | | | | \$101,000 |
| Contributions from Governments | 414500 | 530 | 33700 | 36101 | | | \$10,000 |
| <i>Total Resources</i> | | | | | | | \$111,000 |
| <i>Requirements:</i> | | | | | | | |
| Grants to Other Governments | 531500 | 530 | 33700 | 36101 | | | \$66,000 |
| Grants to Other Governments | 531500 | 530 | 33700 | 36101 | xx | 75620F | 45,000 |
| <i>Total Requirements</i> | | | | | | | \$111,000 |

BUDGET DETAIL #3:

The RCR has a project to reconstruct and repair the Blue Lake Garden Structure as committed by PES in prior years. This garden is used as a part of the Natural Gardening Education program. Funds for the project were carved from original materials and services budget in the RCR group and amount carried over will be what has been committed. This carryover will also change CIP, as originally the repairs were expected to be below \$50,000. Due to delays in permitting, design changes and cPMO priorities and changing market prices, total costs are expected to be approximately \$50,000. Currently, \$9,500 has been spent in FY2016-17 but the committed \$39,500 will be spent in FY2017-18.

Carryover Items:

\$39,500 Blue Lake Garden Structure for Natural Gardening Education

| | |
|--------------|-----------------------|
| Fund: | Solid Waste Operating |
|--------------|-----------------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 530 | 35000 | | | | \$39,500 |
| <i>Total Resources</i> | | | | | | | \$39,500 |
| <i>Requirements:</i> | | | | | | | |
| Improvements – Other than Bldgs | 571000 | 530 | 33700 | 36101 | | 75620K | \$39,500 |
| <i>Total Requirements</i> | | | | | | | \$39,500 |

CIP Amendment:

- See capital project detail worksheet

BUDGET DETAIL #4:

The Metro Construction and Recycling Salvage Toolkit is Metro’s primary educational material for the construction industry and our surveys have shown that it has been one of the most effective methods to distribute building material salvage and recycling information. Staff has completed the research necessary to update the Toolkit’s content and will soon hand off the draft to the contractor (Brink) that will complete the layout and prepare the project pieces for printing and distribution. \$70,000 was budgeted for this work in 2016-17 and PES will pay for smaller production pieces related to the Toolkit in the current year. The requested carryover of \$57,000 will cover printing of the Toolkit guidebook itself in July 2017.

This project was on hold for much of 2016 and 2017 as Metro staff worked to finalize language related to often-changing DEQ guidance about how contractors should manage potential asbestos-containing materials in construction waste delivered to solid waste facilities.

| | |
|--------------|-------------|
| Fund: | Solid Waste |
|--------------|-------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Undesignated Fund Balance | 340000 | 530 | 35000 | | | | \$57,000 |

| | | | | | | | |
|---------------------------|--------|-----|-------|-------|----|--------|----------|
| <i>Total Resources</i> | | | | | | | |
| <i>Requirements:</i> | | | | | | | |
| Other Purchased Services | 528400 | 530 | 33700 | 36102 | xx | 75661F | \$57,000 |
| <i>Total Requirements</i> | | | | | | | \$57,000 |

BUDGET DETAIL #5:

The carryover will be utilized to fund the SW Fleet and Machinery Inventory and Emissions Assessment project. Metro has a contract to complete an on-road and non-road solid waste system inventory and emissions assessment, which has been extended to December 2017. Originally, data was going to be available at the beginning of 2017. Unfortunately, the City of Portland will be collecting the data June 2017, which has delayed assessment of this data and the project.

| | | | | | | | |
|----------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| Fund: | Solid Waste | | | | | | |
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Fund Balance | 340000 | 530 | 35000 | | | | \$23,000 |
| <i>Total Resources</i> | | | | | | | |
| <i>Requirements:</i> | | | | | | | |
| Contracted Professional Services | 524000 | 530 | 33900 | 36153 | | | \$23,000 |
| <i>Total Requirements</i> | | | | | | | \$23,000 |

BUDGET DETAIL #6:

The carryover will be used to finish up the PES Furniture Reconfiguration project that is almost complete. The remaining work is due to staff furniture needs. As staff have adapted to their new workspaces after the completion of the project, it has been determined that additional storage and seating is needed. This furniture consists of items that will augment what cubicles are unable to accommodate and items that staff did not realize they needed until settling into their new spaces. It is primarily for flex and aisle way spaces and will enable PES to maximize the newly created space in these areas. Unfortunately, the furniture will not get delivered by the end of the fiscal year and the committed amounts must be carried forward.

| | | | | | | | |
|-----------------------------|---------------------------------------|-------------|-------------|-------------|--------------|-------------|---------------|
| Fund: | Solid Waste Renewal & Replacement 534 | | | | | | |
| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
| <i>Resources:</i> | | | | | | | |
| Fund Balance | 340000 | 534 | 34100 | | | | \$90,000 |
| <i>Total Resources</i> | | | | | | | \$90,000 |
| <i>Requirements:</i> | | | | | | | |
| Capital Maintenance Non CIP | 526200 | 534 | 34100 | | | 01329 | \$90,000 |
| <i>Total Requirements</i> | | | | | | | \$90,000 |

CIP Amendment:

- See capital project detail worksheet

Capital Project Detail

Attachment - PES #9

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|-------------|---------------|----------------------------|---------|------------|------------|------------------|------------------------|--------|------|------|------|------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | | |
| Y | 75620K | Blue Lake Garden Structure | 571000 | 530 | 33700 | 9/30/2017 | - | 39,500 | - | - | - | - | Funds will be coming from a carryover of operating contracted services from the RCR to cover costs | The repairs of the Blue Lake Garden Structure has been necessary and is used for the natural gardening program in the RCR group. Originally, the project was estimated to come in below \$50,000 but due to delays in permitting, design changes and cPMO priorities and changing market prices, the total costs appear to exceed the CIP threshold and should be included. RCR has carved funds from their M&S budget to cover the capital costs and will carryover the funds that are committed. |
| N | 01329 | MRC Remodel 2nd Floor | 526200 | 534 | 34100 | 8/31/2017 | - | 90,000 | - | - | - | - | Fund Balance as a carryover | Amount needed to complete is still within CIP budgeted expectations. It has been determined that additional storage and seating is needed. This furniture consists of items that will augment what cubicles are unable to accommodate and items that staff did not realize they needed until settling into their new spaces. It is primarily for flex and aisle way spaces and will enable PES to maximize the newly created space in these areas. |

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| COUNCIL | 10 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Council - Diversity, Equity and Inclusion (DEI)

DATE: 05/10/17

PREPARED BY : Cassie Salinas

| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------|-------------------------------------|
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Diversity, Equity and Inclusion (DEI) Program Carry overs

Consultation for Americans with Disabilities Act (ADA) Assessment

DEI is seeking proposals from a qualified consultant to assist staff and collaborate with external stakeholders to review the 2012 ADA Self Evaluation, identify gaps in the assessments, conduct a review of specific Metro programs policies, programs, actives and services and prepare an ADA Transition Plan for Metro Regional Center (MRC) in accordance with 2010 ADA Standards for Accessible Design and current Oregon accessibility requirements. The RFP will be released mid May 2017 and the work is scheduled to begin July 2017. This amendment will carry forward \$35,000 from the Inclusion Program (00062) to cover the expenses in FY 17-18.

ADA signage for Metro Regional Center

In partnership with the Metro Communications and Property and Environmental Services departments, DEI has developed new external ADA entrance signage for Metro Regional Center. New signs were designed in April 2017 and will be fabricated and installed July 2017. This amendment will carry forward \$3,000 from the Inclusion Program (00062) to cover the expenses for fabrication and installation in FY 17-18. Work will be completed under contract 931892.

Consultation for external strategic communications and marketing development

DEI is in the process of developing a detailed communications and marketing work plan for diversity, equity and inclusion efforts at Metro with support from PRR. Some initial research has already begun and development, review and completion of the work plan and editorial calendar will begin fall 2017. Implementation of the work will be outlined and authorized under a separate work order or contract. This amendment will carry forward \$15,000 from the Inclusion Program (00062) to cover the expenses in FY 17-18. Work will be completed under contract 933139.

“Building the Foundation: Exploring Diversity, Equity and Inclusion” training

DEI has identified Center for Diversity and the Environment as a preferred vendor through a competitive procurement process under RFP 3260 to hold a three-day course for people who are newly embarking in DEI work. This course is designed as the first step in a dynamic and rewarding journey. The course provides tools for participants to understand and enhance diversity, equity and inclusion work, including the iterative process of awareness-building, information gathering, analysis, vision development, planning and action. The training would occur in winter of 2017. This amendment will carry forward \$ 13,000 from Equity Program (00065) to cover the expenses in FY 17-18.

“Beyond Diversity” training

DEI has identified Pacific Educational Group as a preferred vendor through a competitive procurement process, under RFP 326 to hold a two-day seminar to help Metro leadership and employees understand the impact of race in their lives, their work, and their overall growth and development. It models and teaches a protocol for discussing race in ways that are productive, insightful and generative. It enables organizations to generate equity by imparting a method for having Courageous Conversations about race. The first training would occur in the fall of 2017. This amendment will carry forward \$ 11,150 from Equity Program (00065) to cover the expenses in FY 17-18.

Consultation for racial equity evaluation framework

DEI is the process of contracting with Steve Patty to co-design a collaborative, multi-organizational evaluation cohort that will build Metro’s capacity to design and conduct an evaluation of the Strategic Plan to Advance Racial Equity, Diversity and Inclusion’s goals, objectives, and actions. The evaluation cohort, a partnership and IGA between Portland Development Commission, Greater Portland Inc. and Metro has already started but the billing for contract will begin in the summer of 2017. This amendment will carry forward \$ 30,000 from Equity Program (00065) to cover the consulting expenses in FY 17-18.

Consultation for community engagement

DEI is currently in partnership with the Coalition of Communities of Color to facilitate two half day (four hours) discussion groups on May 20 and June 3 and two half day (four hours) discussion groups in the fall of 2017. This amendment will carry forward \$ 10,000 from Equity Program (00065) to cover the consulting expenses in FY 17-18. Work will be completed under contract 934600.

This amendment will move \$117,150 into the DEI beginning fund balance for FY 2017-18, which will be used to fund the activities above.

| | |
|--------------|----------------|
| Fund: | General |
|--------------|----------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 010 | 99999 | | | | \$117,150 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$117,150 |

| | | | | | | | |
|------------------------------------------------------------------------------|--------|-----|-------|-------|---|---|-----------|
| <i>Requirements:</i> | | | | | | | |
| Contracted professional services - ADA consultation | 524000 | 010 | 00130 | 00062 | x | x | \$35,000 |
| Contracted professional services - new ADA signage | 524000 | 010 | 00130 | 00062 | x | x | \$3,000 |
| Contracted professional services - consultation for strategic communications | 524000 | 010 | 00130 | 00062 | x | x | \$15,000 |
| Contracted professional services -DEI training | 524000 | 010 | 00130 | 00065 | x | x | \$13,000 |
| Contracted professional services -DEI training | 524000 | 010 | 00130 | 00065 | x | x | \$11,150 |
| Contracted professional services - racial equity evaluation | 524000 | 010 | 00130 | 00065 | x | x | \$30,000 |
| Contracted professional services - community engagement | 524000 | 010 | 00130 | 00065 | x | x | \$10,000 |
| <i>Total Requirements</i> | | | | | | | \$117,150 |

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| NON DEPT | 11 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Non-departmental Community Partnerships

DATE: April 19, 2017

PREPARED BY: Matt Snodgrass/Molly Chidsey/Peggy Morell

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Community partnership carry forward

PROPOSED AMENDMENT:

The Non-departmental Community Partnerships division was created at the request of the Chief Operating Officer, to provide oversight of funding designated to develop pilot partnerships with various non-profit, community based organizations to achieve two goals:

- Meaningfully engage communities of color
- Hire, train and promote a racially diverse workforce.

This amendment will carry over \$96,265, from FY 2016-17 to FY 2017-18, for community partnerships overseen by Property and Environmental Services. It will also carry over \$108,540, from FY 2016-17 to FY 2017-18, for community partnerships overseen by Council and Communications. The total amount to be carried forward, into the Beginning Fund Balance for FY 2017-18, is \$204,805.

BUDGET DETAIL:

Fund: General Fund

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------------------------------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 010 | 99999 | | | | \$108,540 |
| <i>Total Resources</i> | | | | | | | \$108,540 |
| <i>Requirements:</i> | | | | | | | |
| Contracted professional services in Council/ Communications Community Partnerships | 524000 | 010 | 99991 | 00600 | | | \$108,540 |
| <i>Total Requirements</i> | | | | | | | \$108,540 |

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|----------------------------------------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 340000 | 010 | 99999 | | | | \$96,265 |
| <i>Total Resources</i> | | | | | | | \$96,265 |
| <i>Requirements:</i> | | | | | | | |
| Contracted professional services in PES Community Partnerships | 524000 | 010 | 99991 | 00600 | | | \$96,265 |
| <i>Total Requirements</i> | | | | | | | \$96,265 |

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 17 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Elissa Gertler

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Place in the Region Carryover

PROPOSED AMENDMENT:

The My Place in the Region funds support communications and engagement efforts in coordination with Planning & Development Department work. Over the course of FY 2016-17, the work program for My Place has been more closely integrated with the Metro Council’s transportation funding work program in order to maximize and leverage shared communications activities, resources, and timelines. As the work program has evolved into a multi-year, multi-department project, Planning & Development requests that a project carryover of FY 2016-17 General Fund of \$170,000 be carried over into FY 2017-18.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01280 | | | | \$170,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$170,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01280 | 80110 | | 40012 | \$170,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | \$170,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 18 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Dana Lucero

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Community Placemaking Grant Program Carryover

PROPOSED AMENDMENT:

The Planning & Development Department's Policy and Innovation division requests an amendment to the budget to carryover \$200,000 of the Enterprising Places General Funds in order to carry out the Community Placemaking Grant Program. The Community Placemaking Program is a thoughtful evolution of the Enterprising Places Program's District Transformations Grants. Metro Council established Enterprising Places Grants in response to declining investments in downtowns and main streets during the recession. Since then, economic conditions have improved, and Metro Council adopted the Strategic Plan to Advance Racial Equity, Diversity and Inclusion, laying out a path to improve equity outcomes for communities through our internal processes and partnerships around the Portland region. The Community Placemaking Program evolves the District Transformation Grants by tying investment criteria directly to the Equity Strategy and incorporating best practices in the fields of placemaking and community engagement.

These funds will be allocated to grant recipients whose proposals advance equitable outcomes, prompt people to think or feel differently about important community spaces, strengthen social fabric and involve and benefit historically marginalized communities. The application period for the spring 2017 pilot grant cycle closes May 26, 2017 and to date, 45 organizations are working to submit applications. This is much more than expected. Staff originally anticipated allocating funds before the end of this fiscal year, but due to the popularity of the program the Community Placemaking Advisory Group indicated they will need more time to evaluate proposals and reach a decision. Grant awards will be announced in early August.

There is tremendous public support for the Community Placemaking Program and Metro's leadership in prioritizing funding for this important strategy for community stabilization.

BUDGET DETAIL:

Fund: | 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01281 | | | | \$200,000 |
| <i>Total Resources</i> | | | | | | | 200,000 |
| <i>Requirements:</i> | | | | | | | |
| Grant awards | 544500 | 140 | 01281 | 85001 | | 86010 | \$200,000 |
| <i>Total Requirements</i> | | | | | | | 200,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 19 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Lisa Miles

| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Enterprising Places Grant Projects and 2040 Grant Administration Contract Carryover

PROPOSED AMENDMENT:

Contract carryovers of \$333,359 into FY 2017-18 is requested to support the following Enterprising Places Storefront Improvement and District Transformation Grant projects still in progress, as well as personal services contracts that support these projects:

Grant Agreements

| | |
|--------------------------------------------------------------------------------------|-----------|
| 934382 – Stephen Dean Hamilton for improvements to Let’s Play toy store in Hillsboro | \$104,000 |
| 934672 – Thuy Nguyen for improvements to Cheap Charlie’s/Bistro 214 in Gresham | \$ 60,500 |
| 934254 – City of Milwaukie for Food Cart Pod | \$ 3,000 |
| 933673 – Valley Art for storefront improvements to their gallery in Forest Grove | \$ 50,000 |
| 933935 – Sky Holdings for improvements to the Anderson Building in Forest Grove | \$ 5,000 |
| 934345 – City of Forest Grove for downtown store design improvements | \$ 5,000 |
| 934691 – Kim and Julio Enciso for improvements to Brooklyn storefronts | \$ 50,000 |

Personal Services Contracts

| | |
|------------------------------------------------------------------------------------------|-----------|
| 934080 – DECA Architecture for construction administration for Let’s Play | \$ 3,656 |
| 934584 – Marianne Zarkin Landscape Architect for Milwaukie Food Cart project | \$ 7,500 |
| 934287 – Communitas LLC for Enterprising Places program support and strategy | \$ 4,563 |
| 934692 – Communitas LLC for project management for Enterprising Places storefront grants | \$ 40,000 |

A carry forward of \$10,540 into FY 2017-18 is requested of revenue provided to Metro by Wells Fargo (transferred via Albina Opportunities Corporation) for the purpose of signage and lighting grants to small businesses. These funds will be allocated to various Enterprising Places storefront improvement projects still in progress. \$ 10,540

A carry forward of \$19,600 into FY2017-18 is requested to support Metro Contract No. 934560, Communitas LLC that provides support for project management and administrative improvements for the 2040 Planning and Development Grant Program. Consultant’s work will include recommendations on performance measures and review of approved grant project scopes of work to clarify approaches and deliverables prior to execution of the grant IGAs. \$ 19,600

BUDGET DETAIL:

| | |
|--------------|----------------|
| Fund: | 140 – Planning |
|--------------|----------------|

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01240 | | | | \$363,359 |
| <i>Total Resources</i> | | | | | | | \$363,359 |
| <i>Requirements:</i> | | | | | | | |
| Grants and loans | 544500 | 140 | 01240 | 82320 | | 4670S | \$277,500 |
| Contracted Prof. Services | 524000 | 140 | 01240 | 82320 | | 4670S | \$85,859 |
| <i>Total Requirements</i> | | | | | | | \$363,359 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 20 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Emily Lieb

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Equitable Housing Funding and Investment Strategy Assessment Carryover

PROPOSED AMENDMENT:

Carryover funding in the amount of \$62,500 of FY 2016-17 General Fund is requested for costs related to the Equitable Housing Initiative analysis of regional funding and investment strategies. This work is supported through Metro Contract No. 934377 with David Rosen & Associates. The contract has been being amended through September 2017 to allow consultants to present findings to relevant stakeholders, including Metro leadership, Metro Council, and potential funding partners.

This work is approximately two weeks behind schedule, in part due to staff transitions in the Community Planning and Development Grant Program, which created additional administrative demands to execute IGAs for the Equitable Housing Grants, and by the addition of new Equitable Housing work programs, such as the Build Small Coalition, which is supported through an intergovernmental agreement with Oregon DEQ. In addition, staff have identified the need for the consultant to participate in an additional phase of work focused on engaging potential partners and Metro leadership around the findings of the assessment.

In addition to this consultant contract, additional funding will be needed in FY17-18 for peer review of assumptions in DRA’s work and for the development of business plan frameworks and program criteria for one or more regional investment strategies. This work will require engagement and coordination with potential funding partners and aligning with other projects, including the Southwest Corridor Equitable Development Strategy.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01240 | | | | \$62,500 |
| <i>Total Resources</i> | | | | | | | \$62,500 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01240 | 82330 | | 46751 | \$62,500 |
| <i>Total Requirements</i> | | | | | | | \$62,500 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 21 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Jeffrey Raker

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Leland Consulting Group Economic Value Atlas Contract No. 934120 Carryover

PROPOSED AMENDMENT:

A carryover in the amount of \$10,000 of FY 2016-17 General Fund is requested to support Metro Contract No. 934120 with Leland Consulting Group. The Contractor will work with Metro staff to determine event venue(s), refreshments, logistics and speaker(s) for a fourth event in support of the Economic Value Atlas (EVA). This event extends on three (3) previous events being leveraged to build partnerships and sustain engagement of EVA task force members. These sessions each include an external guest speaker, local tour exhibiting on-the-ground examples in the region, and a work session to frame potential indicators and metrics to be used in spatial mapping and analysis applications and opportunities to support the implementation of Greater Portland 2020 and other identified regional economic development goals. Metro staff will continue to be responsible for confirming stakeholder participation, sending invitations and monitoring responses. Contractor will provide facilitation for work sessions at each event, coordinate and reserve all meeting and tour facilities and services, and secure external guest speakers. Contractor will work with Metro staff to determine the intent, agenda and desired outcomes of this fourth event. Contractor will document the stakeholder input and work with Metro staff to determine how the input will shape the EVA analysis and outputs and support implementation of regional economic development goals. The Final Report will include notes on expert input provided at each session, findings associated with each topic, and specific recommendations on economic analysis and next steps associated with the EVA.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01230 | | | | \$10,000 |
| <i>Total Resources</i> | | | | | | | \$10,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01230 | 83310 | | 45798 | \$10,000 |
| <i>Total Requirements</i> | | | | | | | \$10,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 22 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Brian Harper

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: McLoughlin Corridor Contract Carryover

PROPOSED AMENDMENT:

Planning & Development is requesting to carryover \$10,000 in FY 2016-17 General Fund to support Metro Contract No. 934689 with IZO Public Relations & Marketing. Work was identified as needed through preliminary assessment of socio-economic data in the McLoughlin Corridor, related to ongoing Brownfield work. Due to the timing of the assessment, Contractor has not been able to address the findings until early FY 2017-18.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01230 | | | | \$10,000 |
| <i>Total Resources</i> | | | | | | | \$10,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01230 | 83150 | | 4645A | \$10,000 |
| <i>Total Requirements</i> | | | | | | | \$10,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| P&D | 23 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Planning & Development

DATE: 05/23/2017

PREPARED BY: Ted Leybold

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: RTO Program Use of Existing Position for a Limited Duration Employee

PROPOSED AMENDMENT:

The Regional Travel Options Program requests the use of a Planning and Development unfunded position number 513 for a 1.0 FTE limited duration hire through FY 2018-19.

This position will support the RTO Program for program evaluation, and the development and implementation of the RTO Program Strategic Plan Update. Evaluation and strategic plan update tasks have increased the amount of work for the RTO Program and plan implementation is expected to sustain the work needed by Metro staff for increased grant program management and support of new Safe Routes to Schools program element into the foreseeable future.

Federal and state funding has been approved for RTO services by Metro through federal fiscal year 2021.

BUDGET DETAIL:

Fund: 140- Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Federal Grants – Direct | 410000 | 140 | 01250 | | | | \$88,591 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | |
| <i>Requirements:</i> | | | | | | | |
| Reg Emp-Full Time Exempt | 501000 | 140 | 01250 | 80110 | | 42000 | \$60,788 |
| Fringe – Payroll Taxes | 511000 | 140 | 01250 | 80110 | | 42000 | \$5,140 |
| Fringe – Retirement PERS | 512000 | 140 | 01250 | 80110 | | 42000 | \$7,659 |
| Fringe – Health & Welfare | 513000 | 140 | 01250 | 80110 | | 42000 | \$14,136 |
| Fringe – Other Benefits | 515000 | 140 | 01250 | 80110 | | 42000 | \$260 |
| Bond Recovery (PERS Reserve) | 519000 | 140 | 01250 | 80110 | | 42000 | \$608 |
| <i>Total Requirements</i> | | | | | | | \$88,591 |

PROGRAM/STAFFING IMPACTS:

Adds funding for unfunded position in Planning & Development. There is no increase in FTE.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| RES | 24 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Research Center

DATE: 05/23/2017

PREPARED BY: Dennis Yee

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: Housing Preference Research Contract Carryover

PROPOSED AMENDMENT:

The Residential Housing Preference Research was commissioned by the Metro Council through Ordinance No. 12-1292A to better understand regional residents' housing preferences and to inform the Urban Growth Management planning process. A previous phase of this preference study was conducted under Metro Contract No. 933826. That phase produced information that was used to inform the 2015 Urban Growth Report and 2016 Urban Growth Boundary decision. That previous work also revealed the potential for the housing preferences survey results to inform enhancements to MetroScope, the Metro land use allocation forecast model, and to provide added information to the next Urban Growth Management (UGM) process scheduled for completion by end of calendar 2018.

The Research Center requested a budget modification in its FY 2016-17 Proposed Budget for funds to complete the identified additional work. Metro Council granted that request by appropriating Council Opportunity Funds in the Research Center's FY 2016-17 Adopted Budget.

The FY 2016-17 phase of the residential preferences work is now in progress through Metro contracts with Portland State University (No. 934205), and Roger Biing-Kuang Chen (No. 934249) including Residential Market Research, Technical Housing Review, and Expert Panel review of the findings. The preferences work is proceeding in parallel with MetroScope model validation by the Research Center's Land Use Analytics Team (LUAT) and an expert panel the LUAT plans to convene (subject of a related carry-over request). The housing preferences findings will, like the parallel model validation results, be an important technical element of the 2018 UGM process.

The Research Center requests to carryover \$62,000 of FY 2016-17 General Fund to complete the housing preferences research by the end FY 2017-18.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01270 | | | | \$62,000 |
| <i>Total Resources</i> | | | | | | | \$62,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01270 | 89020 | | 90080 | \$62,000 |
| <i>Total Requirements</i> | | | | | | | \$62,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----------|
| Dept | # |
| RES | 25 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Research Center

DATE: 05/23/2017

PREPARED BY: Kyle Hauger

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: MCE Toolkit: Phase 2 ~ Resource Systems Group Contract No. 934186 Carryover

PROPOSED AMENDMENT:

The Research Center requests to carryover \$150,000 of FY 2016-17 Metro Council Appropriation for Least Cost Planning to support Metro Contract No. 934186 with Resource Systems Group for MCE Toolkit for Phase 2 work. The MCE project implementation funds in question went unspent in FY 2016-17 because the Research Center devoted a large amount of time to Phase 1 of this project. This carryover will allow the contractor to carry out Phase 2 development of the “Least Cost Planning” (renamed Multi-Criteria Evaluation or MCE) technical work plan presented in the Metro Council Work Session on February 21, 2017.

The Research Center Modeling Services Division MCE Toolkit received Metro Council priority identification in the FY 2015-16. For staff workload and funding availability reasons, the project was divided into two phases. A formal RFP identified two phases, and this budget amendment completes Phase 2 of 2.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01210 | | | | \$150,000 |
| | | | | | | | |
| <i>Total Resources</i> | | | | | | | \$150,000 |
| <i>Requirements:</i> | | | | | | | |
| Contracted Prof. Services | 524000 | 140 | 01210 | 89020 | | 92005 | \$150,000 |
| | | | | | | | |
| <i>Total Requirements</i> | | | | | | | \$150,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| RES | 26 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Research Center

DATE: 05/23/2017

PREPARED BY: Robb Kirkman

| | | |
|-----------------------------------------------|------------------------------------------------|----------------------------------------------|
| <i>Amendment Type:</i> | <i>Purpose:</i> | <i>Status:</i> |
| Substantive <input type="checkbox"/> | Operating <input checked="" type="checkbox"/> | Ongoing <input type="checkbox"/> |
| Technical <input checked="" type="checkbox"/> | Capital Project <input type="checkbox"/> | One-time <input checked="" type="checkbox"/> |
| | Renewal & Replacement <input type="checkbox"/> | |

AMENDMENT TITLE: Metro Indicator Portal Development Carryover

PROPOSED AMENDMENT:

The Research Center requests that the General Fund dollars budgeted to engage consultant support to continue developing the Metro Indicators web portal (code-named MetroPulse) be carried over to FY 2017-18. The Enterprise Services Division manager is completing negotiations with the Timmons Group, Contract No. 934045 and will have a work order in place before the end of this fiscal year.

The Research Center needs to carry over these funds to FY 2017-18 because the proposed "Plan A" portal development plan, which would have expended these funds as a preparatory phase for a major FY 2017-18 expenditure plan, was not carried into the FY 2017-18 Budget. These funds need now be used to carry out a "Plan B" portal development in carefully-chosen incremental steps beginning immediately. While as much of the funds as possible will be expended in the current fiscal year the Research Center requests that the full amount of \$49,000 be listed as a carryover given schedule uncertainty.

In addition, the next steps of MetroPulse will be to develop it for use by the Parks and Nature department. That department requests a carryover of \$64,000 to fund that development.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|---------------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01320 | | | | \$49,000 |
| Beginning Fund Balance | 349000 | 010 | 99999 | | | | \$64,000 |
| <i>Total Resources</i> | | | | | | | \$113,000 |
| <i>Requirements:</i> | | | | | | | |
| Research- Contracted Prof. Svcs | 524000 | 140 | 01320 | 89020 | | 90080 | \$49,000 |
| Parks- Contracted Prof. Svcs | 524000 | 010 | 03100 | | | 90080 | \$64,000 |
| <i>Total Requirements</i> | | | | | | | \$113,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----------|
| Dept | # |
| RES | 27 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: Research Center

DATE: 05/23/2017

PREPARED BY: Dennis Yee

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input checked="" type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: MetroScope Peer Review Panel Carryover

PROPOSED AMENDMENT:

The Research Center requests \$17,000 of FY 2016-17 General Fund dollars be carried forward to support the MetroScope Peer Review Panel that is taking place in late July-August 2017. The expert panel review brings leading academics and practitioners from across the U.S. (and abroad) to review Metro’s land use model. Metro needs this expert panel review to be completed as the culmination of a detailed re-validation, review, and documentation of the MetroScope land use allocation model. The expert panel findings are an important part of establishing Metro’s model integrity for the Urban Growth Management process scheduled for completion by end of calendar 2018.

The expert panel review was originally scheduled for June 2017. The Research Center Land Use Analytics Team (LUAT) has been working diligently to validate the model and prepare the draft validation report for the expert panel. A number of factors including having one LUAT member out on extended medical leave and challenges recruiting and seating the new Modeling Division manager delayed the validation work. The LUAT now plans to schedule the expert panel review for July or August 2017.

BUDGET DETAIL:

Fund: 140 – Planning

| <i>Line Item Title</i> | <i>Account</i> | <i>Fund</i> | <i>Dept</i> | <i>Prog</i> | <i>Class</i> | <i>Proj</i> | <i>Amount</i> |
|------------------------|----------------|-------------|-------------|-------------|--------------|-------------|---------------|
| <i>Resources:</i> | | | | | | | |
| Beginning Fund Balance | 349000 | 140 | 01270 | | | | \$17,000 |
| <i>Total Resources</i> | | | | | | | \$17,000 |

| | | | | | | | |
|---------------------------|--------|-----|-------|-------|--|-------|----------|
| <i>Requirements:</i> | | | | | | | |
| Travel | 545000 | 140 | 01270 | 89020 | | 90080 | \$17,000 |
| <i>Total Requirements</i> | | | | | | | \$17,000 |

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.

| <i>For FP Use Only</i> | |
|------------------------|----|
| Dept | # |
| MERC | 29 |

**DEPARTMENT AMENDMENT
FY 2017-18 BUDGET**

DEPARTMENT: MERC – Portland’s Centers for the Arts & Oregon Convention Center

DATE: 05.19.17

PREPARED BY: Ben Rowe

| | | | | | |
|------------------------|-------------------------------------|-----------------------|-------------------------------------|----------------|-------------------------------------|
| <i>Amendment Type:</i> | | <i>Purpose:</i> | | <i>Status:</i> | |
| Substantive | <input type="checkbox"/> | Operating | <input type="checkbox"/> | Ongoing | <input type="checkbox"/> |
| Technical | <input checked="" type="checkbox"/> | Capital Project | <input checked="" type="checkbox"/> | One-time | <input checked="" type="checkbox"/> |
| | | Renewal & Replacement | <input type="checkbox"/> | | |

AMENDMENT TITLE: MERC Capital Projects – Portland’s Centers for the Arts & Oregon Convention Center

PROPOSED AMENDMENT:

Throughout the year, the MERC capital program confronts many project challenges, which sometimes require changes to the original project scope, schedule or budget. Specifically, many capital projects across the agency are currently experiencing significant disparities between project cost estimates and bid amounts due to the rapidly rising costs of commercial construction in the Portland Metro Area. It is currently a contractor’s market. In addition, energy or operation efficiency opportunities are sometimes identified through the course of planning and executing the project and require nominal budget increases to implement.

Oregon Convention Center (OCC)

The following amendments offset each other and do not change OCC’s capital budget.

- 8R163 – Emergency Notification EST-3 Fire Alarm Notification Upgrade – (\$70,000 decrease) –This project was funded in FY 2016-17 and re-budgeted in full in FY 2017-18. OCC Staff have made rapid progress and expect to complete the project in FY 2016-17. OCC proposes to reduce the budget appropriation in FY 2017-18 to provide additional funding to the following project.
- 8R166 – Alerton Software & Programming Upgrades – (\$70,000 increase) – This is a continuation of the Alerton BAS programming and upgrade project. This software controls the HVAC systems across the facility. Staff requests to increase the budget amount by \$70,000 to make additional programming changes to the system outside the original scope. During the ongoing commissioning project, control programming issues were discovered causing significant energy loss. Potential energy savings by correcting these issues were presented to the Energy Trust of Oregon (ETO). ETO has offered an incentive of \$38,000 upon implementation of the proposed fixes. This incentive is an unanticipated benefit of the project. Staff anticipates an additional phase of this project in future fiscal year capital plans to achieve more efficiency.

Fund: 550 – Oregon Convention Center

| <i>Requirements:</i> | | | | | | | |
|-------------------------------------------------|--------|-----|-------|-------|------|-------|----------|
| Emergency Notification EST-3 Fire Alarm Upgrade | 572000 | 550 | 55999 | 55950 | 0000 | 8R163 | (70,000) |
| Alerton Software & Programming Upgrades | 575000 | 550 | 55999 | 55950 | 0000 | 8R166 | 70,000 |
| <i>Total Requirements</i> | | | | | | | \$0 |

Portland’s 5 Centers for the Arts

The five capital project budget scope changes presented below are complementary to one another. The three lighting projects listed below are managed as a single scope of work for practical purposes. The estimated costs of this project have compounded to a 50% increase, due to increases in equipment specifications and installation costs. The majority of the cost increase is due to the installation costs. Specialized equipment is needed to reach the lighting equipment for replacement and the work must be done in a finite window of time to accommodate the performance schedules in the rental spaces. As noted above, the specialized equipment and tight timelines are compounded by the rapidly rising commercial construction costs in the Portland area. Because these lighting projects are priority, the Portland’s 5 team will reduce the project budgets for both the Schnitzer Cooling Tower and Orchestra Shell Rigging in FY 2017-18, postponing these scopes of work until future budget years to accomplish the lighting projects. The proposed amendments do not increase Portland’s 5 capital budget but instead decreases and increases the projects listed below by the same amount for a net zero effect.

| | |
|--------------|------------------------------------------------|
| Fund: | 554 – Portland’s 5 Centers for the Arts |
|--------------|------------------------------------------------|

| <i>Requirements:</i> | | | | | | | |
|---------------------------------------------------|--------|-----|-------|-------|------|-------|-----------|
| Newmark Lighting Overhaul Phase II | 572000 | 554 | 58999 | 55950 | 0000 | 8R089 | 175,000 |
| Newmark Lighting Overhaul Phase III | 572000 | 554 | 58999 | 55950 | 0000 | 8R144 | 175,000 |
| Winnigstad - House Lighting Control & Dimmers | 572000 | 554 | 58999 | 55950 | 0000 | 8R090 | 100,000 |
| ASCH - Cooling Tower & Associated Piping (R & R) | 572000 | 554 | 58999 | 55950 | 0000 | 8R120 | (350,000) |
| ASCH - Orchestra Shell Rigging - loft blocks | 572000 | 554 | 58999 | 55950 | 0000 | 8R092 | (100,000) |
| <i>Total Requirements</i> | | | | | | | \$0 |

Amendment TO FY 2017-18 BUDGET prior to adoption
Capital Project Detail

Attachment -MERC #29

| New? Y/N | Project ID | Project Title | GL Acct | Fund ID | Dept ID | Est. End Date | Revised Project Budget | | | | | Source/s of Funding (Carry Fwd, Grant, etc.) | Other Project Comments |
|---------------------------------|---------------|---------------------------------------------------|---------|------------|------------|------------------|------------------------|---------|---------|---------|---------|----------------------------------------------------|---------------------------|
| | | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | |
| Oregon Convention Center | | | | | | | | | | | | | |
| N | 8R163 | Emergency Notification EST-3 Fire Alarm Upgrade | 572000 | 550 | 55999 | 06.30.2017 | 305,000 | | | | | adjust between projects | |
| N | 8R166 | Alerton Software & Programming Upgrades | 572000 | 550 | 55999 | 06.30.2020 | 70,000 | 50,000 | | | | adjust between projects | |
| Portland's | | | | | | | | | | | | | |
| N | 8R089 | Newmark Lighting Overhaul Phase II | 572000 | 554 | 58999 | 06.30.18 | 275,000 | | | | | adjust between projects | |
| N | 8R144 | Newmark Lighting Overhaul Phase III | 572000 | 554 | 58999 | 06.30.18 | 275,000 | | | | | adjust between projects | |
| N | 8R090 | Winnigstad - House Lighting Control & Dimmers | 572000 | 554 | 58999 | 06.30.18 | 200,000 | | | | | adjust between projects | |
| N | 8R120 | ASCH - Cooling Tower & Associated Piping (R & R) | 572000 | 554 | 58999 | 06.30.20 | 0 | 350,000 | | | | adjust between projects | |
| N | 8R092 | ASCH - Orchestra Shell Rigging - loft blocks | 572000 | 554 | 58999 | 06.30.20 | 25,000 | | | | | adjust between projects | |

LEGISLATIVE UPDATE

Metro Council Work Session
Tuesday, June 13, 2017
Metro Regional Center, Council Chamber

Materials following this page were distributed at the meeting.

THREE HIGH-LEVEL TALKING POINTS TO USE WHEN FIELDING QUESTIONS REGARDING THE STATE TRANSPORTATION PACKAGE:

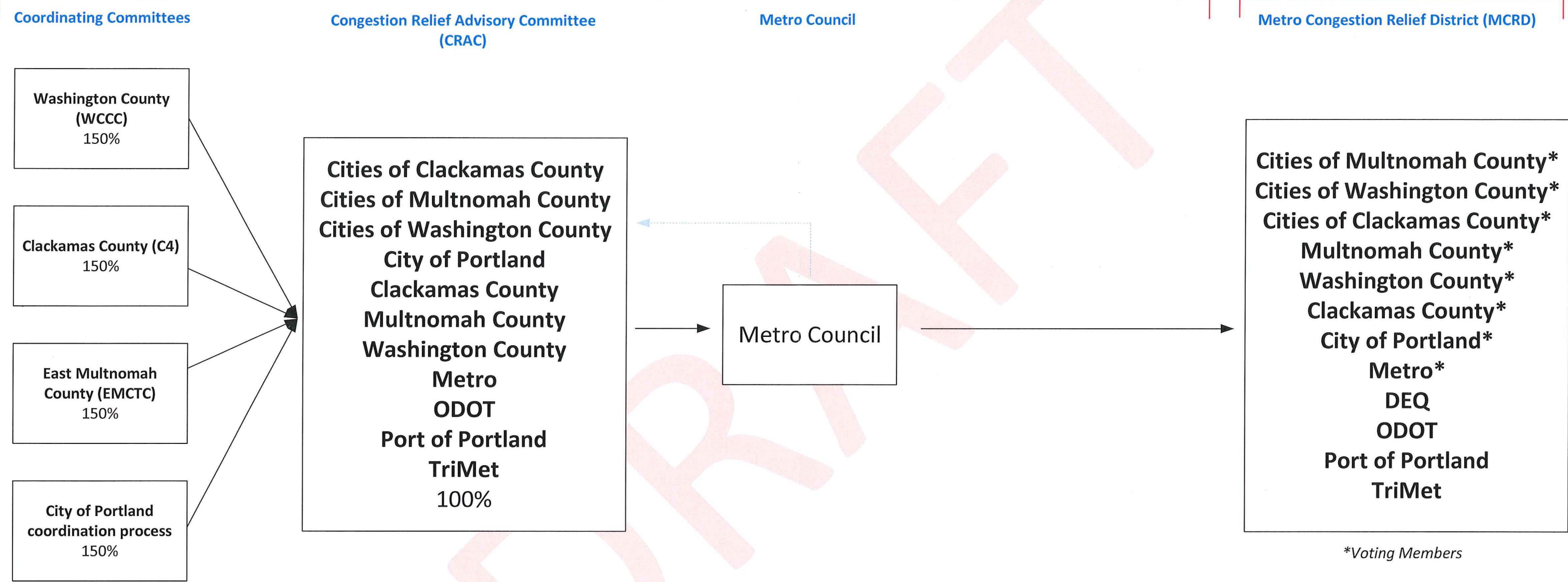
1. Greater Portland's population continues to grow – and we need big solutions for big problems. Our transportation challenges require a big-picture solution because our roads don't stop at city and county lines.
2. When freeways back up in Portland, the whole state's economy taps its brakes. Greater Portland needs to work with the rest of Oregon to make smart investments that keep people and goods moving in and through the region.
3. We need a balanced system that helps people get around quickly and safely, no matter whether they're driving a car, riding a bike, taking transit or hauling freight.

Proposed Metro Congestion Relief District Project Selection Process

Internal Working Document

The structure below provides a basis for JPACT discussion about how the region might work together to propose an investment program to the MCRD

Specified in draft state transportation package



**Voting Members*

- Coordinating committees receive preliminary allocations based on their respective shares of the district’s population, employment and registered vehicles.
- The coordinating committees should develop “150% lists” of recommended investments.

- The Congestion Relief Advisory Committee (CRAC) should consider the recommendations of the coordinating committees and develop a “100% list” of recommended investments that can be funded by the MCRD.
- Each member on the CRAC has one representative and one vote.

- CRAC should submit its recommendations to the Metro Council, which should review them for consistency with local, regional and state land use and transportation plans.
- Following its review, the Metro Council should either forward the recommendations to the MCRD for adoption or return them to the CRAC for reconsideration.
- If the Metro Council returns the recommendations to the Congestion Relief Advisory Committee, the Council should provide an explanation that describes its reasons for doing so.

- The Congestion Relief District is made up of all JPACT members, who represent Oregon jurisdictions and agencies.
- Only elected officials sitting on the Congestion Relief District (MCRD) possess the ability to vote.