

Agenda



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting: Supportive Housing Services Oversight Committee Meeting
Date: Monday, October 25, 2021
Time: 9 a.m. to 11:30 a.m.
Place: Virtual meeting ([Connect with Zoom](#))
Purpose: Provide updates to committee, receive overview of program, services and capacity landscape of the three counties prior to SHS investments
Outcome(s): Shared understanding of tri-county program, services and capacity landscape prior to SHS investments, to set a foundation for upcoming SHS progress reports

9:00 a.m. Welcome and Committee Housekeeping
9:05 a.m. Conflict of Interest Declaration
9:10 a.m. Public Comment
9:20 a.m. Clackamas County update
9:30 a.m. SHS Metro Finance Update
9:45 a.m. Break
9:55 a.m. Tri-County Landscape Prior to SHS Investments
11:15 a.m. Retreat Update
11:25 a.m. Final questions and next steps
11:30 a.m. Adjourn

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-797-1536. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1700 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at www.trimet.org.

Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1700 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights. або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1700 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1700（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullanka dadweynaha, wac 503-797-1700 (8 galka hore illaa 5 galka dambe maalmaha shaqada) shan maalmaha shaqo ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1700를 호출합니다.

Metro의差別禁止通知

Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください。公開会議で言語通訳を必要とされる方は、Metroがご要請に対応できるよう、公開会議の5営業日前までに503-797-1700（平日午前8時～午後5時）までお電話ください。

សេចក្តីជូនដំណឹងអំពីការមិនរើសអើងរបស់ Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានកម្មប្រតិបត្តិការរើសអើងសម្រាប់ទស្សនាគោលដៅ www.oregonmetro.gov/civilrights។ បើលោកអ្នកត្រូវការអ្នកបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទលេខ 503-797-1700 (ម៉ោង 8 ព្រឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រាំពីរថ្ងៃ មុនថ្ងៃប្រជុំដើម្បីអាចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក ។

إشعار بعدم التمييز من Metro

تحتزم Metro الحقوق المدنية. للمزيد من المعلومات حول برنامج Metro للحقوق المدنية أو لإيداع شكوى ضد التمييز، يُرجى زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، يجب عليك الاتصال مقدماً برقم الهاتف 503-797-1700 (من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة) قبل خمسة (5) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1700 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan.

Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1700 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте www.oregonmetro.gov/civilrights. Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1700 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1700 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txog kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txog cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1700 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnuv ua hauj lwm ua ntej ntawm lub rooj sib tham.



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600 NE Grand Ave.
Portland, OR 97232-2736

Memo

Date: October 25, 2021
To: Supportive Housing Services Oversight Committee
From: Rachael Lembo, Finance Manager
Subject: July-Sept 2021 Financial Update

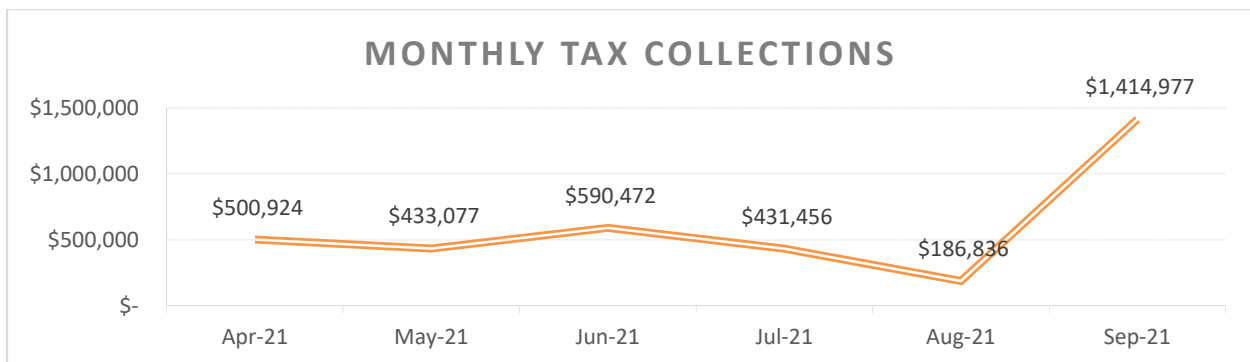
This financial update is designed to provide the information necessary for the SHS Oversight Committee to monitor financial aspects of program administration.

Financial Reports

Enclosed with this memo are financial reports for both FY20-21 (full year) and FY21-22 (first quarter). Monthly financial reports will become a standard part of the SHS Oversight Committee packet, and the Finance Manager will be available for a short presentation and to answer questions.

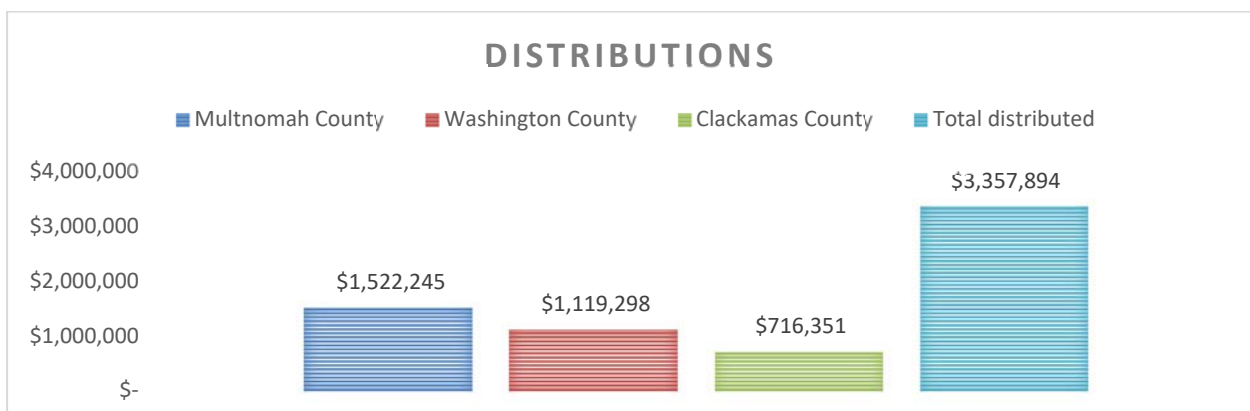
Tax Collections

The chart below shows tax collections by month since collections began in April 2021. September includes a quarterly estimated tax due date, resulting in higher collections. Collections are expected to begin slowly and gradually pick up through January 2022, as more payroll companies and employers complete the setup of payroll withholding and begin offering it. Considerable collections are expected in April 2022 when calendar year 2021 tax returns are due.



Tax Disbursements

The chart below shows tax disbursements to the county partners. Metro is currently disbursing all collections to our partners for program implementation. As collections increase Metro will begin withholding funds for program administration.



Tax collection costs

The budget for tax collection costs has been revised to reflect savings in operational costs due to the addition of the Multnomah County Preschool for All tax. These estimates are not-to-exceed amounts and Metro is billed based on actual costs.

	Original Budget	Revised Budget	Decrease
<i>Start-up costs</i>	\$27.4 million	\$23.6 million	\$3.8 million
<i>FY22 ongoing costs</i>	\$8.6 million	\$7.4 million	\$1.2 million

Metro administrative costs

Metro may retain up to 5% of the tax collections, after tax collection costs, to administer and oversee the program. Based on the FY22 budget, Metro has up to \$8 million for FY22 program administration. Of that amount, currently \$3.2 million is budgeted and \$4.8 is held in contingency. The budgeted amount includes personnel and contracted services for policy and program development, communications and committee facilitation.

Metro Supportive Housing Services Fund

Financial Report

FY20-21, 3rd close

	Annual Budget	Unaudited Actuals	Variance Under / (Over)	% of Budget	Comments
Revenues					
Business Income Tax	9,875,000	1,350,598	8,524,402	14%	Collections began April 2021.
Personal Income Tax	14,080,000	173,875	13,906,125	1%	Collections began April 2021.
Grants	76	900	(824)	1184%	
Bond Proceeds	27,500,000	27,500,000	-	100%	To fund start-up costs.
Total Revenues	51,455,076	29,025,373	22,429,703	56%	
Personnel Services	546,302	297,551	248,751	54%	4.25 FTE
Materials and Services	34,900,000	6,951,369	27,948,631	20%	see detail below
Transfers-E	6,200,000	3,745,745	2,454,255	60%	debt service
Total Expenditures	41,646,302	10,994,666	30,651,636	26%	
Contingency	9,808,774	-	9,808,774		
Change in Fund Balance					
	-	18,030,707	(18,030,707)		
Beginning Fund Balance					
	-	-	-		
Ending Fund Balance					
	-	18,030,707	(18,030,707)		
Materials and Services detail:					
Tax collection costs	19,200,000	5,808,798	13,391,202	30%	
Partner expenditures	15,000,000	981,699	14,018,301	7%	Total disbursed: \$1.2 million
Other	700,000	160,872	539,128	23%	
Materials and Services total	34,900,000	6,951,369	27,948,631	20%	

Metro Supportive Housing Services Fund

Financial Report

FY21-22, 1st quarter

	Annual Budget	Q1 Actuals	Variance Under / (Over)	% of Budget	Comments
Revenues					
Business Income Tax	54,468,750	499,686	53,969,064		1% July and August collections
Personal Income Tax	125,812,500	118,607	125,693,893		0% July and August collections
Interest Earnings	-	28,059	(28,059)		n/a
Total Revenues	180,281,250	646,351	179,634,899	0%	
Expenditures					
Personnel Services	635,302	120,866	514,436		19% 4.25 FTE
Materials and Services	173,229,301	374,834	172,854,467		0% see detail below
Transfers-E	13,873,816	459,930	13,413,886		3% cost allocation plan, debt service
Total Expenditures	187,738,419	955,630	186,782,789	1%	
Contingency	16,120,061	-	16,120,061		
Change in Fund Balance					
	(23,577,230)	(309,279)	(23,267,951)		
Beginning Fund Balance					
	23,577,230	18,030,707	5,546,523		
Ending Fund Balance					
	-	17,721,428	(17,721,428)		
Materials and Services detail:					
Tax collection costs	21,221,228	370,939	20,850,289		2%
Partner expenditures	151,314,473	-	151,314,473		0% Total disbursed: \$740k
Other	693,600	3,896	689,704		1%
Materials and Services total	173,229,301	374,834	172,854,467	0%	